

# ***Texas Health and Science University***



**Doctor in Acupuncture and Oriental Medicine**

## **Catalog**

***Austin, Texas***

***January 2015***

## Accreditations

**Texas Health and Science University** is accredited by the **Accrediting Council for Independent Colleges and Schools (ACICS)** to award doctoral, master's, and bachelor's degrees, and certificates. ACICS is listed as a nationally recognized accrediting agency by the United States Department of Education and is recognized by the Council for Higher Education Accreditation. ACICS is located at 750 First Street, NE, Suite 980, Washington, DC 20002-4223 Phone: (202) 336-6780, fax: (202) 842-2593, [www.acics.org](http://www.acics.org).

The **Texas Health and Science University** Doctor of Acupuncture and Oriental Medicine degree program is not accredited or preaccredited (candidacy) by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM). Graduates of this program are not considered to have graduated from an ACAOM accredited or candidate program and may not rely on ACAOM accreditation or candidacy for professional licensure or other purposes. This program is eligible for ACAOM accreditation and Texas Health and Science University is currently in the process of seeking ACAOM candidacy/accreditation for the program. However, Texas Health and Science University can provide no assurance that candidacy or accreditation will be granted by ACAOM.

**Texas Health and Science University** has demonstrated that it meets the standards set forth in the rules of the Texas Higher Education Coordinating Board and qualifies for an exemption pursuant to Subchapter G, Chapter 61, Texas Education Code and, as defined in Chapter 7.3 of Board rules. **Texas Health and Science University** is authorized to conduct courses, grant degrees, grant credit toward degrees, and to use certain protected academic terms in the State of Texas. Authority for this exemption will continue as long as the institution maintains its accreditation status with the Accrediting Council for Independent Colleges and Schools (ACICS), Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM), and standards acceptable to the Texas Higher Education Coordinating Board.

## Affiliations

The University is a member of the Council of Colleges of Acupuncture and Oriental Medicine (CCAOM), headquartered in Baltimore, MD, and an institutional member of the Texas Association of Acupuncturists (TAOA).

Texas Health and Science University has cooperative arrangements with several sister schools in Asia. These institutions include:

- Meiho Institute of Technology in Taiwan (since 2003)
- Xinjiang Medical University in China (since 2007)
- Fu Jen Catholic University in Taiwan (since 2010)
- Zhejiang Chinese Medical University in China (since 2010)
- Transworld University in Taiwan (since 2011)
- Jiangxi University of T.C.M International Education College (since 2011)
- Ming Chuan University in Taiwan (since 2013)
- National Peng Hu University of Science and Technology in Taiwan (since 2013)

Texas Health and Science University offers Dual Degree programs with Zhejiang Chinese Medical University. New and current students can enroll in this program and receive their Master of Acupuncture & Oriental Medicine degree from THSU, and an additional Master of Acupuncture & Tui Na degree from Zhejiang Chinese Medical University. Doctoral students can enroll in the Doctor of Acupuncture and Oriental Medicine program and additionally earn their Ph.D. from Zhejiang Chinese Medical University.

## Legal Control and Incorporation

Texas Health and Science University is a domestic for-profit corporation, which is chartered and issued a Certificate of Incorporation by the State of Texas, on February 20, 1990, in the State of Texas, County of Travis, pursuant to the provisions of Article 4.04 of the Texas Business Corporation Act. The name of the corporation is Texas Health and Science University, Inc. The Registered Agent is Lisa Ping-Hui Tsao Lin, President and Chief Executive Officer.

## **Catalog and Other Publications**

This catalog is designed to provide prospective and current students with comprehensive information on the programs and offerings of Texas Health and Science University, the first acupuncture school in the state of Texas. This catalog is effective as of January 2015.

The information contained herein is correct as of January 2015, and is subject to change without notice when required by applicable laws and regulations. All consumer information is available on our website at <http://www.thsu.edu/about-us/gainful-employment/> .

The University reserves the right at any time to change fees, tuition, courses, rules, calendars, curriculum, degree programs, degree requirements, graduation procedures, and any other requirements affecting the academic progress of the students. Changes will become effective at the time so determined, and the changes will normally apply to both prospective students and those already enrolled. This catalog is not intended to contain, nor does it contain, all regulations that relate to students. The University reserves the right to correct errors that may have occurred in the preparation or printing of this document. Any comments or questions regarding the Catalog should be directed to the Vice President for Academic Affairs, Assessment, and Research.

Texas Health and Science University distributes a materials to prospective students and provides access to the catalog via the internet. THSU maintains a comprehensive website designed for all students: past, present and future. Our website is located at <http://www.thsu.edu> . Additionally, the University publishes a *Student Handbook*, *General Shu-Ping Tsao Library - New Student Guide*, *Clinic Observation & Intern Handbook and Policy Manual*, and *Crime Awareness and Campus Security (Jeanne Clery Act) Annual Report* to students. These documents contain additional information based on the topic specified and are available from the registrar upon request.

## **Notice of Nondiscriminatory Policy**

Texas Health and Science University complies with all applicable federal and state nondiscrimination laws and does not discriminate on the basis of race, color, national or ethnic origin, sex, age, or disability, consistent with the Assurance of Compliance with Title VI of the Civil Rights Act of 1964, Executive Order 11246 as issued and amended; Title IX of the Education Amendments of 1972, as amended; Section 202 of the Americans with Disabilities Act of 1990; and Section 303 of the Age Discrimination Act of 1975.

All financial aid at THSU is administered in compliance with Title IV of the Higher Education Act of 1965, and Section 504 of the Rehabilitation Act. Texas Health and Science University is an equal opportunity institution and does not discriminate due to age, education, color, religion, national origin, gender, or sexual preference. Title II of the American Disability Act prohibits discrimination against any qualified individual with a disability.

## **Equal Access to College Educational Programs**

The University provides equal access to all educational programs to every qualified student without regard to educationally-unrelated disabilities. Texas Health and Science University provides reasonable accommodations, academic adjustments, and/or auxiliary aids and services as determined on a case-by-case basis.

## **Disclosure of Educational Records**

Information protected by the Family Educational Rights and Privacy Act (FERPA) of 1974 may not be made available to any person without the written authorization of the student except in the following cases: to other school officials, to officials of other schools in which the student intends to enroll, and other persons and agencies identified by the statute. Under FERPA, internal employees may be given access to student information upon having a legitimate educational interest.

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Students preparing herbal formulas at the THSU Student Clinic in Austin.



## A Message from the President

In January of 2013, Texas College of Traditional Chinese Medicine announced the change of its name to **Texas Health and Science University**. Our name change represented another giant step to advance the school's global efforts and strategic initiatives and position the new university to educate a new generation of leaders in the professions of Acupuncture and Oriental Medicine and Business.

For over 25 years, our school has been on the forefront of various efforts to establish high standards for the practice of Acupuncture and Oriental Medicine in Texas and throughout the United States. I am proud to have been a leader in the successful efforts to pass acupuncture legislation in the State of Texas, and to have served as the first Chair of the Education Committee of the Texas State Board of Acupuncture Examiners, appointed to the committee by then-governor Ann Richards, in 1993. I have even been called a *Pioneer!*

Texas Health and Science University is proud to be on the forefront today of legislative efforts to continue to advance the profession of Acupuncture and Oriental Medicine in the State of Texas. The *new* University is committed to confronting the academic challenges and addressing the urgent needs of the profession of Acupuncture and Oriental Medicine in the 21<sup>st</sup> century. Thus, our mission today is established upon the disciplines of Acupuncture and Business, the twin essential pillars of *Healthcare Management* for the 21<sup>st</sup> Century Global Community.

A new generation of *pioneers* is needed for the 21<sup>st</sup> century. The administration, faculty, and student body of Texas Health and Science University cordially invite **YOU** to become a part of our university family.

Come and join us as *pioneers* in the 21<sup>st</sup> century global community!

**Lisa Ping-Hui Tsao Lin, L.Ac., EMBA**  
**President and Chief Executive Officer**  
**Texas Health and Science University**

## **Our Mission Statement**

*The Mission* of Texas Health and Science University (THSU), established upon the foundation, history, and traditions of its predecessor institution, Texas College of Traditional Chinese Medicine, is:

To educate a new generation of leaders for the global community in the professions of Acupuncture and Oriental Medicine and Business, and to contribute to the global economy with their leadership, business acumen, English language competency, and professional skills;

To equip students with the necessary knowledge and skills to succeed in today's competitive business environment; and for students of Traditional Chinese Medicine, to integrate this business knowledge and skills with training in the clinical therapies and applications of Traditional Chinese Medicine for the purpose of enhancing quality of life and community.

## **History of Texas Health and Science University**

Texas Health and Science University was founded as the Texas Institute of Traditional Chinese Medicine in 1990 by Lisa and Paul Lin. It was the first school in Texas approved by the Texas State Board of Acupuncture Examiners to provide instruction in Acupuncture and Oriental Medicine and became a candidate for accreditation by the Accreditation Commission for Acupuncture and Oriental Medicine in 1994, and was first accredited in 1996. The University has continually maintained its accreditation since that time.

In 1997, the school was granted authority by the Texas State Board of Acupuncture Examiners to award the Master of Acupuncture and Oriental Medicine degree and changed its name to Texas College of Traditional Chinese Medicine. In April 2005, the institution was granted a Certificate of Authority by the Texas Higher Education Coordinating Board to award the Master of Acupuncture and Oriental Medicine degree with a major in Acupuncture and Oriental Medicine.

The start of 2011 brought many changes to the institution. Not only did it celebrate its 20<sup>th</sup> anniversary under the same leadership that it had started with but it was also able to expand its degree offerings. In April of 2011, the Texas Higher Education Coordinating Board granted a Certificate of Authority to the institution to award the Bachelor of Science degree in Traditional Chinese Medicine in addition to the master degree. Additionally, the institution was chosen by Zhejiang Chinese Medical University to be the first institution in the United States offering a Dual Degree program.

In December 2012, the college received an initial grant of accreditation from the Accrediting Council for Independent Colleges and Schools (ACICS), in addition to its ACAOM accreditation. In the same month, ACAOM granted approval to enroll the first class in the Doctor of Acupuncture and Oriental Medicine (DAOM) program, which was later affirmed in July 2014 by ACICS.

In January 2013 the institution changed its name to Texas Health and Science University. These changes reflect the broadened mission of the University, which allows for additional programs, such as the new Master of Business Administration and the Master of Business

Administration in Healthcare Management programs. The University's mission and curricula reflect an emphasis in enabling its graduates to have successful professional careers in the United States or global community.

In January 2014 Texas Health and Science University began enrolling students in its San Antonio location. ACICS included the branch campus within THSU's scope of accreditation in November 2014. The bachelor and master programs in traditional Chinese medicine are offered in San Antonio.

The programs of the University have been carefully constructed to ensure that our graduates receive the highest quality education possible; that they are fully eligible upon graduation to meet every opportunity to be personally and financially successful.

## **Sister Schools**

In order to promote the popularization of American higher education, foster academic exchanges between United States institutions, scholars, students, and visitors, as well as encourage international cooperation in the field of Acupuncture and Oriental Medicine, Texas Health and Science University, College of Traditional Chinese Medicine has developed formal agreements of cooperation with sister schools in China and Taiwan. The institutions enter into Sister School Relationships voluntarily in order to achieve mutual benefits and opportunities for the respective institutions and their faculty and students. The terms and conditions of the agreement include administrative collaboration and control over the academic programs, facilities, faculty, and curriculum, as well as assurance of the English language competency of instructors in the program.

The goals and objectives of the program foster collaboration in educational programs, clinical practice, and research in order to achieve:

- Education and training to mutually recognize Acupuncture and Oriental Medicine courses, curriculum, teaching, and training from both schools;
- Summer exchange programs and related short-term training programs;
- Academic exchange visits for students and faculty;
- Cultural enrichment and education;
- Language training and communication; and
- The awarding of appropriate degrees upon successful completion of the combined programs when students complete the requirements for graduation.

Texas Health and Science University, College of Traditional Chinese Medicine has cooperative arrangements with several sister schools in Asia. These institutions include:

- Meiho Institute of Technology in Taiwan (since 2003)
- Xinjiang Medical University in China (since 2007)
- Fu Jen Catholic University in Taiwan (since 2010)
- Zhejiang Chinese Medical University in China (since 2010)
- Transworld University in Taiwan (since 2011)
- Jiangxi University of T.C.M. International Education College (since 2011)
- Ming Chuan University in Taiwan (since 2013)
- National Peng Hu University of Science and Technology in Taiwan (since 2013)

Texas Health and Science University, College of Traditional Chinese Medicine offers a Dual Degree program with Zhejiang Chinese Medical University that starts only in the fall trimester. New and current students can enroll in this program and receive their Master of Acupuncture and Oriental Medicine degree from THSU, with an additional Master of Acupuncture and Tui Na degree conferred by Zhejiang Chinese Medical University. Please see the Dual Degree section for more details elsewhere in this catalog.

## **University Facilities – Austin Campus**

### **Main Building**

Texas Health and Science University is located at 4005 Manchaca Road, deep in the heart of Austin's 78704 neighborhood. This trendy creative community is in a beautiful tree-filled area, minutes from downtown. The campus is on one of the city's major bus routes, making public transportation convenient and accessible to our students. Affordable apartments and rental houses and shopping centers are a short walking distance from the THSU campus, and many students live within a few blocks of the school.

The main building houses the administrative offices, which are just inside to the right before one enters the courtyard. This is the main hub of the school through which all students pass on their way to classes.

All main classrooms have windows overlooking the courtyard and are located on the second floor. The student lockers, lounge and kitchen are located on the second floor. Lockers are available for students to check out on a per-trimester basis at no charge.

### **General Shu-Ping Tsao Library**

The General Shu-Ping Tsao library is located on the first floor at the end of the hallway coming from the courtyard area. It contains 5,000 volumes that support academic exploration within our programs of study. Our Chinese language collection includes over 900 titles plus an exclusive collection of notes and journals. The English language collection focuses on medical, scientific, business/ entrepreneurship, and English as a second language materials.

Our research resources include print journals covering western medicine, alternative health and acupuncture, as well as additional electronic journals and databases. There is a small computer lab inside the main library for students to use with acupuncture related software. Additionally, a second student computer lab is located upstairs. High speed wireless internet services are available throughout the campus for student use.

Students attend a library orientation and are provided with a handbook detailing the library services. Copying, printing, and scanning services are also available.

The General Shu-Ping Tsao Library is a member of the National Libraries of Medicine and is able to share resources with other member libraries as well as with the J.E. and L.E. Maybee Library at the University of the Incarnate Word in San Antonio.

### **THSU Student Intern Clinic**

THSU offers its students in the Master of Science in Acupuncture and Oriental Medicine Program practical hands-on experience in providing acupuncture treatments and receiving

treatments through its student intern clinic. Housed at 1707 Fortview Road, our student interns have the opportunity to practice what they've learned in a professional setting under the supervision of licensed acupuncturists who serve as clinic supervisors. Additionally, students are encouraged to receive treatments at a greatly reduced cost in order to experience the holistic benefits of treatments they are learning to administer.

The 5,000 square foot clinic is convenient to the University, allowing students to walk to and from the main campus. There are 15 spacious treatment rooms, an intern discussion room, bookstore and a fully stocked herbal dispensary. Our dispensary carries over 500 different kinds of raw herbs, patent pills, and granular extracts from the traditional Chinese medicine herbal pharmacopoeia.

The THSU Student Intern Clinic shares its facility with Austin Acupuncture Clinic (AAC), a professional acupuncture services clinic which provides a location for our faculty to practice their profession.



*THSU Student Interns at the Student Clinic in Austin.*

***COLLEGE OF  
TRADITIONAL CHINESE MEDICINE***



## Why Traditional Chinese Medicine?

In Asia, one encounters a number of systems of healing based on the principles of Traditional Chinese Medicine. One does not, however, encounter "Oriental Medicine" anywhere in Asia. Simply put, there is no such thing as "Oriental Medicine" per se. The term is, in fact, little more than a Westernized abstraction, a sort of intellectual short-hand to refer to the varieties of healing arts and sciences developed in Asia from the foundations established by the great scholars and thinkers of Chinese medicine over the last five thousand years.

Throughout Asia, practitioners pride themselves on their solid foundation within the classical texts of TCM and openly acknowledge their intellectual debt. As an example, the Japanese refer to the practice of herbal medicine as *kampo*, or "the Chinese method." Korean acupuncturists, with their highly developed systems of hand acupuncture, always take care to ground their variations in practice solidly in the canonical texts of TCM. For centuries, nothing was so highly prized among Asian practitioners as the Yellow Emperor's Canon, the foundational text for TCM, or the Shang Han Lun, the primary clinical text. Both of these classical Chinese medical texts are still sought after and in daily use throughout Asia.

Not only in China, but also in Japan, Korea, and elsewhere in Asia, some variation or derivative of TCM is practiced. The curriculum for practitioners has always required study of Huang ti nei ching su wen (Yellow Emperor's Canon of Internal Medicine), the Shang Han Lun (Discussion of cold induced diseases), the Jin Gui Yao Lue (Golden Chamber) and the Wen Bing Xue (Discussion of Febrile Diseases). In China, where the study and practice of TCM has been brought to a very high level of perfection and completion, Ph.D. candidates devote years to these studies and the leading scholars, instructors, and practitioners are never without well-thumbed copies of these canonical medical texts. Even students in the most humble of acupuncture and TCM training programs in China must devote a number of years to these classical texts.

This is why, in founding the Texas Health and Science University, College of Traditional Chinese Medicine, the first school of its kind in the state, we not only included "Traditional Chinese Medicine" in our name, but we also made TCM the very substance of our curriculum. We modeled our curriculum on the programs of study used in the best schools of TCM in China, with great emphasis on the study of the canonical texts of TCM as the key to understanding the proper use of acupuncture and herbs. It seemed obvious to us that there was no other way to teach acupuncture and Chinese herbal medicine except by giving our students a thorough grounding in the classics.

Paul C. K. Lin, M.A., L. Ac.

Co-Founder and Director of Development, Facilities and Operations  
Texas Health and Science University

## The Acupuncture and Oriental Medicine Profession in the United States

Acupuncture and Oriental Medicine is becoming one of the most rapidly recognized forms of integrative health care in the United States. One of the first steps in the development of any profession is the standardization of education. To achieve that end, there are three principal national organizations that concern themselves with standardizing education in Acupuncture and Oriental Medicine and certifying graduates of American acupuncture and Oriental medicine schools.

The U.S. Department of Education recognizes the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM) as the specialized and professional accrediting agency for such schools. The Council of Colleges of Acupuncture and Oriental Medicine (CCAOM) is a membership organization for schools of acupuncture and oriental medicine. The CCAOM provides a forum for schools to discuss current issues in the field and to propose improvements in the educational system for Acupuncture and Oriental Medicine. The National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) certifies practitioners in acupuncture and herbal proficiency and offers separate certification examinations in Acupuncture with Point Location, Chinese Herbs, Foundations of Oriental Medicine, and Biomedical Sciences.

In the United States, 44 states plus the District of Columbia allow the legal practice of acupuncture, and the various laws and regulations of the different states reflect the diversity of thought within the field. Some states have detailed statutes and codes regulating the practice of acupuncture; in others, statutory language is brief. Some states license or permit the practice of acupuncture alone; others include other forms of Oriental medicine such as herbs, diet and lifestyle counseling, and Oriental exercise. Some states have extensive Western science requirements for the education of practitioners; others have none.

If recent history is any indication, it appears that the field of Acupuncture and Oriental Medicine will continue to grow and expand. With the growth and expansion of the profession, it is likely that this pattern of diversity in regulation will continue as states craft legislation to meet the needs of their citizens. There are practitioners of Acupuncture and Oriental medicine in virtually every state and increasingly their services are included in preferred-provider organizations, third-party payer systems, hospitals and integrated health care clinics.

Texas Health and Science University is affiliated with these three national acupuncture organizations: The THSU Master of Science in Acupuncture and Oriental Medicine program is accredited by ACAOM; the University is an active member of CCAOM, and our third year students are eligible to take the NCCAOM examinations for acupuncture and Oriental medicine. The State of Texas has determined that the NCCAOM examinations and certification will serve as one of the requirements for licensure to practice in Texas. In addition, THSU is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS).

## **Licensure Requirements for the State of Texas**

Information on licensure requirements is available under Texas Medical Board Rules Chapter 183, Procedural Rules for Licensure Applicants, located at <http://www.tmb.state.tx.us/rules/rules/bdrules.php>. The following is paraphrased from that rule. Admission candidates are encouraged to read the entire rule and licensure information at <http://www.tmb.state.tx.us/professionals/acupuncturists/applicants/aculic.php>. The applicant must:

- Be at least 21 years of age;
- Submit an application online for licensure and pay the \$305 application fee;
- Complete 60 credits of general academic college courses, other than in an acupuncture school, that are not remedial;
- Complete 1,800 clock hours of Acupuncture training from an accredited acupuncture school;
- Complete 450 clock hours of the required 1,800 clock hours in herbal training;
- Graduate from an accredited acupuncture school;

- Take and pass all modules of the NCCAOM examination within 5 attempts;
- Take and pass the CCAOM Clean Needle Technique Course and Practical Examination;
- Take and pass the jurisprudence examination and pay the \$61 fee.

A temporary license may be issued prior to the meeting of the Acupuncture Board upon completion of the application process.

Temporary licenses are issued at the discretion of the Executive Director and are valid for 100 days. In addition a 30-day extension may be requested if necessary.

There is a processing fee of \$107 for a temporary license. This fee must be paid in addition to the application-processing fee of \$305.

### **NCCAOM Certification Information**

Texas Health and Science University assists its students with test preparation and offers study materials in the library geared specifically towards this purpose. Detailed information on the NCCAOM certification examinations may be located at: <http://www.nccaom.org/> Students must pass exams required for licensure in the state in which they plan to practice, prior to starting their practice. Students are urged to plan to take certification exams during their third year in the program, as experience has shown that those who do are more successful in passing the exams. The Oriental Medicine (OM) Certification Application and four exam modules required for licensure in Texas currently cost \$1,795.

## **Summary of TCM Programs of Study at THSU**

THSU's College of Traditional Chinese Medicine has three programs of study and offers three degrees. The University offers a **Bachelor of Science in Traditional Chinese Medicine** degree. The bachelor's degree program allows students who have completed the general education requirements listed below at another institution to attain a bachelor's degree while completing their master's degree.

Texas Health and Science University offers as its main program of study the **Master of Science in Acupuncture and Oriental Medicine** degree. Students wishing to practice acupuncture must hold a master degree in Acupuncture and Oriental Medicine. The University reviews credits from other institutions following the guidelines for General Education Requirements to verify the requisite credits.

THSU also offers a **Dual Degree Program** where we assist students to study both for our M.S.A.O.M. and the Master of Acupuncture and Tui Na from Zhejiang Chinese Medical University.

The newest degree offering at the College of Traditional Chinese Medicine is the **Doctor of Acupuncture and Oriental Medicine (DAOM)** program. The purpose of this program is to provide licensed acupuncturists with diverse opportunities for advanced classroom and clinic study and research in Acupuncture and Oriental Medicine. The program of study focuses on advanced clinical specialties, integration and collaboration in, AOM and Western Biomedical knowledge, modalities, and skills, and the development of leaders for the profession of Acupuncture and Oriental Medicine.

## Doctor of Acupuncture and Oriental Medicine



# **Program of Study – Doctor of Acupuncture and Oriental Medicine Degree**

## **Purpose of the Doctor of Acupuncture and Oriental Medicine Program**

The purpose of the Doctor of Acupuncture and Oriental Medicine program is to provide practitioners with diverse opportunities for advanced didactic and clinical study and research in Acupuncture and Oriental Medicine. The program of study focuses on advanced clinical specialties, integration of and collaboration in AOM and Western biomedical knowledge, modalities, and skills, and the development of leaders for the profession of Acupuncture and Oriental Medicine.

## **Educational Objectives of the Doctor of Acupuncture and Oriental Medicine Program**

Graduates of the Doctor of Acupuncture and Oriental Medicine (DAOM) program will be qualified to meet the challenges of membership in the modern health care system, as evidenced by:

- Deepened knowledge of Traditional Chinese Medicine theories, philosophies, and practices, including an extensive grounding in the Chinese medical classics and Western biomedical sciences, with application to integrated perspectives for prevention, diagnosis, and treatment of chronic conditions in the specialty area;
- Exceptional skills in advanced patient assessment and advanced clinical intervention and treatment with acupuncture, herbal medicine, qi cultivation and energetic, diet and nutrition, and manual therapy;
- Confidence in consultation with patients and collaboration with biomedical health care professionals in case management within a dynamic medical environment;
- Demonstration of clinical management and supervision knowledge and skills; and
- Competence to comprehend, analyze, and critically evaluate relevant AOM research from diverse sources, apply information effectively in clinical settings, and demonstrate the potential to make significant scholarly contributions to the profession.

## **Description of the Program**

The general training model and philosophy of the DAOM program is that of elevating, promoting, and increasing the skills and competencies of the professional practitioner of acupuncture and Oriental medicine, and advancing the profession by the practical application of training to improve clinical outcomes and developing a new generation of leaders.

This will be accomplished in a variety of didactic, clinical, and research experiences by intensive, rigorous training, utilizing innovative acupuncture and herbal formulations, case studies, and collaborative dialogue with Western physicians.

The application of the Pain Management Specialty will serve local members of the community seeking lower cost, alternative approaches to pain management to improve their quality of life.

The DAOM program is three-and-one-half academic years in length and is delivered in one intensive weekend per month. Students must graduate within 1.5 times the regular curriculum schedule of seven trimesters, that is, within 10 attempted trimesters, and no later than four calendar years after their initial program enrollment. Additional information may be found in the Satisfactory Academic Progress section of this catalog.

The didactic studies are comprised of five courses in Western Medicine, three in Traditional Chinese Medicine, six in Integrative Medicine, and six in Specialty Case Studies. Clinical courses include experiences in Collaboration, Supervision, and Internship.

At the end of each trimester, student progress is assessed with a variety of instruments and measurements. These may include written and oral examinations, presentations of papers, and the final defense of research thesis as required. In addition to these end-of-trimester assessments, there will be End of Year Student Progress Evaluations after the first and second academic years, and an Exit Evaluation at the end of the program.

The Assessment at the end of Year One will focus on theoretical understandings, critical thinking skills, and the integration of conceptual learning experiences. At the end of Year Two, assessment will focus on the practical application of theories in the Student Clinic. The end of Year Three assessment will focus on overall didactic and clinical achievement, culminating in the Defense of Thesis.

[Note on Accreditation: The Texas Health and Science University Doctor of Acupuncture and Oriental Medicine degree program is not accredited or preaccredited (candidacy) by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM). Graduates of this program are not considered to have graduated from an ACAOM-accredited or candidate program and may not rely on ACAOM accreditation or candidacy for professional licensure or other purposes. This program is eligible for ACAOM accreditation and Texas Health and Science University is currently in the process of seeking ACAOM candidacy/accreditation for the program. However, Texas Health and Science University can provide no assurance that candidacy or accreditation will be granted by ACAOM.]

## **Admission Requirements**

Texas Health and Science University seeks candidates for admission to the Doctor of Acupuncture and Oriental Medicine (DAOM) program who possess a history of success in the profession of Acupuncture and Oriental Medicine and who desire to deepen and broaden their knowledge and skills through a rigorous program of study, which focuses on advanced clinical specialties; integration of AOM and Western biomedical knowledge, modalities, and skills; and the development of leaders for the profession of Acupuncture and Oriental Medicine. In order to make this assessment of the candidate, the Admissions Committee reviews each applicant's file including academic records, NCCAOM board certification, licensure if any, and personal history of professional service and accomplishments.

Applicants for admission into the DAOM program are required to have completed a master's degree in Oriental medicine from an ACAOM-accredited or ACAOM-candidate school or an international equivalent level master's level program of no fewer than 2,770 clock hours, which, combined with the 1,230 clock hours in the DAOM program, will equal a 4,000 clock-hour minimum to be awarded a doctoral degree.

English language competency is required of all students seeking admission. A student may be accepted into the program if he or she satisfies one of the following indicators:

- Speaks English as his or her official or native language.
- Transfers from or holds a degree from an institution accredited by an agency recognized by the U.S. Secretary of Education or from an English language institution in another country.
- English language proficiency score of at least 80 on the Internet-Based Test of English as a Foreign Language (TOEFL iBT). Applicants who score less than 80 may enroll in one of the THSU English as a Second Language programs.

See **Admission Process** in this catalog for a complete list of documents required for admission.

### **Transfer of Credit**

Texas Health and Science University will accept academic credits earned at other accredited institutions and consider the award of course credit toward the University's Doctor of Acupuncture and Oriental Medicine degree according to the following guidelines:

1. Limitations on the transferability of credits may apply. Credit may be awarded for past coursework in a Doctor of Acupuncture and Oriental Medicine program completed at institutions accredited by the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM). Student performance in the coursework to be transferred will be evaluated in terms of equivalent subject(s) offered by the University. Coursework to be considered for transfer will have been completed within ten (10) years of the date of application, with applicant receiving a grade of "C" or better.
2. In order to receive transfer credit, official transcripts must be forwarded from the original institution within the student's first academic year, and the student must request a transcript review in writing. Request forms are available from the Registrar.
3. The entire record of the evaluation and award of transfer credit will be included in the student's academic file and made an official part of the student's THSU transcript, with such credits annotated with "TC," but will not be used to calculate the student's GPA. For each credit reviewed and approved for transfer, a fee will apply.
4. Applicants for admission into the DAOM program are required to have completed a master's degree in Oriental medicine from an ACAOM-accredited or ACAOM-candidate school or an international equivalent level master's level program of no fewer than 2,770 clock hours, which, combined with the 1,230 clock hours in the DAOM program, will equal a 4,000 clock-hour minimum to be awarded a doctoral degree. The maximum permissible number of transfer credits from another ACAOM-accredited DAOM program at into the doctoral degree program is no more than 9 semester credits.

### **Transferring Credits To Other Institutions**

The transferability of credits earned at THSU is at the complete discretion of an institution to which a student may seek to transfer. Acceptance of the degree earned in the THSU program is also at the complete discretion of the institution to which a student may seek to transfer.

## Curriculum – Doctor of Acupuncture and Oriental Medicine Degree

| Course Number           | Course Name  | Credits   | Hours      |
|-------------------------|--|-----------|------------|
| <b>First Trimester</b>  |  |           |            |
| WM 8011                 | Introduction to Evidence-Based Medicine                            | 1         | 15         |
| WM 8021                 | Critical Thinking and Reasoning in Clinical Practice               | 1         | 15         |
| OM 8062                 | Advanced TCM Diagnostic Techniques                                 | 2         | 30         |
| OM 8072                 | Advanced Acupuncture and Moxibustion Therapy                       | 2         | 30         |
| OM 8082                 | Advanced Chinese Herbal Treatment                                  | 2         | 30         |
| CO 8048                 | Clinical Collaboration I   | 1         | 30         |
| IN 8096                 | Clinical Internship I  | 1         | 30         |
|                         | <b>Total First Trimester</b>                                       | <b>10</b> | <b>180</b> |
| <b>Second Trimester</b> |  |           |            |
| WM 8032                 | New Advances in Biomedical Research                                | 2         | 30         |
| WM 8042                 | Biomedical Pain Management   | 2         | 30         |
| WM 8052                 | Advanced Scientific Research Methodologies                         | 2         | 30         |
| IM 8131                 | Advanced Patient Consultation and Case Management                  | 1         | 15         |
| IM 8141                 | Advanced Communication and Collaboration Skills                    | 1         | 15         |
| CO 8049                 | Clinical Collaboration II  | 1         | 30         |
| IN 8097                 | Clinical Internship II   | 1         | 30         |
|                         | <b>Total Second Trimester</b>                                      | <b>10</b> | <b>180</b> |
| <b>Third Trimester</b>  |  |           |            |
| IM 8092                 | Integrative Internal Medicine                                      | 2         | 30         |
| IM 8102                 | Integrative Gynecology   | 2         | 30         |
| IM 8112                 | Integrative Oncology   | 2         | 30         |
| IM 8122                 | Integrative Pain Management  | 2         | 30         |
| CO 8050                 | Clinical Collaboration III   | 1         | 30         |
| IN 8098                 | Clinical Internship III  | 1         | 30         |
|                         | <b>Total Third Trimester</b>                                       | <b>10</b> | <b>180</b> |
| <b>Fourth Trimester</b> |  |           |            |
| CS 8152                 | Clinical Case Studies of Pain Related to Musculoskeletal Disorders | 2         | 30         |
| CS 8162                 | Clinical Case Studies of Pain Related to Neurological Disorders    | 2         | 30         |
| CO 8051                 | Clinical Collaboration IV  | 1         | 30         |
| IN 8099                 | Clinical Internship IV   | 3         | 90         |
|                         | <b>Total Fourth Trimester</b>                                      | <b>8</b>  | <b>180</b> |

|                          |  |           |              |
|--------------------------|--|-----------|--------------|
| <b>Fifth Trimester</b>   |  |           |              |
| CS 8172                  | Clinical Case Studies of Pain Related to Gynecological Disorders | 2         | 30           |
| CS 8182                  | Clinical Case Studies of Pain Related to Circulatory Disorders   | 2         | 30           |
| IN 8100                  | Clinical Internship V  | 3         | 90           |
| CA 8036                  | Clinical Capstone Project I                                      | 1         | 30           |
|                          | <b>Total Fifth Trimester</b>                                     | <b>8</b>  | <b>180</b>   |
| <b>Sixth Trimester</b>   |  |           |              |
| CS 8192                  | Clinical Case Studies of Pain Related to Digestive Disorders     | 2         | 30           |
| IN 8101                  | Clinical Internship VI   | 1         | 30           |
| SU 8048                  | Clinical Supervision I   | 2         | 60           |
| CA 8037                  | Clinical Capstone Project II                                     | 2         | 60           |
|                          | <b>Total Sixth Trimester</b>                                     | <b>7</b>  | <b>180</b>   |
| <b>Seventh Trimester</b> |  |           |              |
| CS 8202                  | Clinical Case Studies of Pain Related to Cancers                 | 2         | 30           |
| IN 8102                  | Clinical Internship VII  | 1         | 30           |
| SU 8049                  | Clinical Supervision II  | 2         | 60           |
| CA 8038                  | Clinical Capstone Project III                                    | 1         | 30           |
|                          | <b>Total Seventh Trimester</b>                                   | <b>6</b>  | <b>150</b>   |
|                          |  |           |              |
|                          | <b>Total</b>   | <b>59</b> | <b>1,230</b> |

## Course Numbering System

All DAOM courses in the curriculum are designated with a Course prefix used to identify the College's division of courses by academic specialization: **WM** = Biomedical and Western Medicine Courses; **OM** = Oriental Medicine and TCM Courses; **IM** = Integrative Medicine (TCM/Western Medicine) Courses; and **CS** = Clinical Specialization Courses. The prefix is followed by a four-character unique number of **8**, which indicates its DAOM doctoral status, followed by three digits. The second, third, and fourth numbers indicate the unique course number.

## Graduation Requirements

All candidates for graduation from the doctoral degree program must complete their studies within 10 attempted trimesters, and no later than four calendar years after their initial program enrollment. The following minimum requirements must be completed prior to graduation from the Doctor of Acupuncture and Oriental Medicine program:

|                  |                          |                   |
|------------------|--------------------------|-------------------|
| Didactic studies | 540 Clock Hours          | 36 Credits        |
| Clinical studies | 690 Clock Hours          | 23 Credits        |
| <b>Total</b>     | <b>1,230 Clock Hours</b> | <b>59 Credits</b> |

## Course Descriptions

### Western Medicine

#### **WM 8011 Introduction to Evidence-Based Medicine**

This course is intended for doctoral students who must have basic knowledge about the principles of evidence-based medicine (EBM, also known as evidence-based practice or EBP). It aims to apply the best available evidence gained from the scientific research to clinical decision-making. It seeks to assess the strength of the evidence of benefits and risks of treatments and diagnostic tests. It also helps clinicians understand whether or not a treatment will do more good than harm to the patients.

*1 credit; Prerequisites: None*

#### **WM 8021 Critical Thinking and Reasoning in Clinical Practice**

This course will introduce to doctoral students the basic principles and processes of critical thinking and clinical reasoning. It will also provide essential skills students need to become safe and competent acupuncture and/or Oriental medicine practitioners. Critical thinking and clinical reasoning strategies are simplified through the use of real-life scenarios and decision-making tools, all supported with evidence for why the strategies work.

*1 credit; Prerequisites: None*

#### **WM 8032 New Advances in Biomedical Research**

This course is designed to provide doctoral students with rich information about new developments and discoveries in the field of biomedical research and relevant medical advances in clinical diagnosis and treatment. It will offer most current insight into symptoms, signs, epidemiology, prevention, diagnosis, and treatment for common diseases and disorders of virtually all organ systems of the body.

*2 credits; Prerequisites: None*

#### **WM 8042 Biomedical Pain Management**

This course is presented to doctoral students with a strong emphasis on the subject of pain management in Western medicine. Topics that will be covered include general principles and guidelines for pain management, definitions, mechanisms, classification, prevalence, and consequences of pain, appropriate assessment and treatment of pain, and strategies to improve pain management.

*2 credits; Prerequisites: None*

#### **WM 8052 Advanced Scientific Research Methodologies**

This course will teach doctoral students advanced scientific research methodologies used to assess and evaluate quantitative and qualitative approaches to clinical research in Western, Oriental and Integrative medicine. Focused topics include basic principles of biostatistics, data collection, analysis and interpretation, study design, literature searching, and research paper writing. It will help students in their preparation for the capstone project proposal and thesis.

*2 credits; Prerequisites: None*

### Traditional Chinese Medicine

#### **OM 8062 Advanced TCM Diagnostic Techniques**

This course focuses on the introduction of advanced diagnostic techniques of traditional Chinese medicine. The course covers the research about the diagnostic standard of syndromes, experimental methodology using animal models in research, advanced meridian diagnostic method, objective research

methods of observation, smelling and listening, questioning, and pulse diagnosis of traditional Chinese medicine.

*2 credits; Prerequisites: None*

### **OM 8072 Advanced Acupuncture and Moxibustion Therapy**

This course focuses on the comprehensive and advanced indications, contraindications and energetics of the classical 12 kinds of puncture methods recorded in inner Canon of Yellow Emperor and Nanjing. The course also covers the comprehensive and advanced indications, contraindications and energetics of all kinds of moxibustion used in China. The course also covers the basis of Acupuncture with respect to the assessment and treatment of painful syndromes.

*2 credits; Prerequisites: None*

### **OM 8082 Advanced Chinese Herbal Treatment**

This course addresses the applications of herbal formula compatibility and is an advanced subject of herbology and formulas. This course will cover comprehensive, advanced technique and method of herbal formula combinations, with an emphasis on herbal formulations for pain management.

*2 credits; Prerequisites: None*

## **Integrative Medicine**

### **IM 8092 Integrative Internal Medicine**

This course integrates the TCM internal medicine into the Western internal medicine by addressing the practical applications of TCM diagnosis and treatment for common Western medical diseases and disorders. Students will focus on studying painful syndromes related to the body's organ systems, and all the TCM treatment modalities for these conditions. Chinese herbal medicine therapy will be covered more extensively in this course.

*2 credits; Prerequisites: None*

### **IM 8102 Integrative Gynecology**

This course will present to the students an integrated approach to common gynecological conditions encountered in clinical practice. A step-by-step diagnostic methodology and key points in the treatment methods of gynecological diseases based on clinical experience will be discussed. Students will also learn ovulation-related menstrual disorders, pelvic inflammatory diseases, pregnancy and postpartum complications, and other miscellaneous problems.

*2 credits; Prerequisites: None*

### **IM 8112 Integrative Oncology**

This course focuses on the comprehensive and advanced knowledge of oncology from both Western medicine and Oriental Medicine perspectives, which include epidemiology of oncology, etiology of oncology, pathophysiology of oncology, influencing factors, assessment of techniques, diagnosis of oncology symptoms from the Oriental Medicine point of view, and the treatment modalities such as medication, herbal medicine, and diet therapy.

*2 credits; Prerequisites: None*

### **IM 8122 Integrative Pain Management**

This course focuses on the introduction of advanced acupuncture and moxibustion techniques, Chinese herbs, and Chinese massage (tui na) to treat a wide range of diseases and conditions associated with pain that practitioners commonly encounter in their practice. Advanced acupuncture techniques are emphasized in this course. The course is a presentation of definition, etiology, pathology, and treatment approaches in TCM and Western medicine.

*2 credits; Prerequisites: None*

### **IM 8131 Advanced Patient Consultation and Case Management**

This course will teach doctoral students how to master techniques that manifest themselves as behaviors

that clinicians display when they interact with their patients. Psychology of patient care, patient education, health promotion, managed care system, and coordination of health care services are among the topics that will be discussed.

*1 credit; Prerequisites: None*

### **IM 8141 Advanced Communication and Collaboration Skills**

This course will teach doctoral students advanced interpersonal communication theory and topics. Interpersonal communication principles are applied to different settings, groups and organizational contexts. Cultural sensitivity awareness and diversity issues will be applied when working and communicating in different contexts to improve and gain better collaboration among organizational settings.

*1 credit, Prerequisites: None*

## **Clinical Specialization: Pain Management**

### **CS 8152 Clinical Case Studies of Pain Related To Musculoskeletal Disorders**

This course uses a clinical case study curriculum which is designed to introduce the doctoral students to effective pain management of patients with pain related to musculoskeletal disorders. This includes the cause, pathophysiology, influencing factors, diagnosis, assessment of techniques, treatment, and interventions from the Oriental Medicine point of view. Students will learn by studies of case reports, analysis, and discussion. Evidence-based treatment mechanisms will be addressed to help students build a strong scientific background for the appropriate application of acupuncture and herbal treatments for musculoskeletal pain management.

*2 credits; Prerequisites: None*

### **CS 8162 Clinical Case Studies of Pain Related to Neurological Disorders**

This course is clinical case study curriculum, which is designed to introduce the doctoral students to effective pain management of patients with pain related to neurological disorders, which include cause, pathophysiology, influencing factors, diagnosis, assessment of techniques, treatment and interventions from the Oriental Medicine point of view by studies of case reports, analysis, and discussion. Evidence-based treatment mechanisms will be addressed to help students build a strong scientific background for the appropriate application of acupuncture and herbal treatments for neurological pain management.

*2 credits; Prerequisites: None*

### **CS 8172 Clinical Case Studies of Pain Related To Gynecological Disorders**

Based on advanced literature and evidence-based medicine, this course is clinical case study curriculum, which is designed to introduce the doctoral students to effective pain management of patients with pain related to gynecological disorders, such as dysmenorrhea, dyspareunia, urinary tract infections, vulvodynia and vaginitis. Topics include etiology, pathology, pathophysiology, epidemiology, diagnosis, assessment of techniques, treatment and interventions from the Oriental Medicine point of view by way of case reports, case analysis, case discussion, and case presentation. Evidence-based treatment mechanisms will be addressed to help students build a strong scientific background for the appropriate application of acupuncture and herbal treatments for gynecological pain management.

*2 credits; Prerequisites: None*

### **CS 8182 Clinical Case Studies of Pain Related to Circulatory Disorders**

This course is clinical case study curriculum, which is designed to introduce the doctoral students to effective pain management of patients with pain related to circulatory disorders: coronary artery disease, hypertension, cardiomyopathy, peripheral vascular disease and so on, which include cause, pathophysiology, influencing factors, diagnosis, assessment of techniques, treatment and interventions from the Oriental Medicine point of view by the ways of case report, analysis and discussion. Evidence-based treatment mechanisms will be addressed to help students build up a strong scientific background for acupuncture and herbal treatment for circulatory pain management.

*2 credits; Prerequisites: None*

### **CS 8192 Clinical Case Studies of Pain Related to Digestive Disorders**

Based on advanced literature and evidence-based medicine, this course is in the clinical case study curriculum. It is designed to introduce the doctoral students to advanced, comprehensive, effective pain management of patients with pain related to digestive disorders such as irritable bowel syndrome, celiac disease, inflammatory bowel disease, gastroesophageal reflux disease, gastroparesis, and others. Topics include the etiology, pathology, pathophysiology, epidemiology, diagnosis, assessment of techniques, treatment and intervention from the Oriental Medicine point of view by the way of case report, case analysis, case discussion, and case presentation. Evidence-based treatment mechanisms will be addressed to help students build a strong scientific background for the appropriate application of acupuncture and herbal treatments for digestive pain management.

*2 credits; Prerequisites: None*

### **CS 8202 Clinical Case Studies of Pain Related to Cancer**

This course is clinical case studies curriculum, which is designed to introduce the doctoral students to effective pain management of patients with pain related to cancer, which include cause, pathophysiology, influencing factors, diagnosis, assessment of techniques, treatment and interventions from the Oriental Medicine point of view by the ways of case report, analysis and discussion. Evidence-based treatment mechanisms will be addressed to help students build a strong scientific background for the appropriate application of acupuncture and herbal treatments for cancer pain management.

*2 credits; Prerequisites: None*

## **Clinical Training**

### **CO 8048, CO 8049, CO 8050, CO 8051 Clinical Collaboration**

Clinical collaboration is one component of the clinical training for doctoral students. From the first trimester, students will start to work strategically to develop professional relationships and affiliations with other health care providers, such as MDs, DOs, RNs, DCs, etc. Students will learn how to write a detailed case note or progress report by utilizing standardized SOAP format, and to understand the scope of practice for other health care practitioners and specialists in an attempt to establish a potential referral network.

*4 credits; Prerequisites: None for CO 8048. Because of the consecutive nature of the course levels, each course in this category is prerequisite to the subsequent course.*

### **SU 8048, SU 8049 Clinical Supervision**

In this course, students will become familiar with the process of clinical supervision, understand and develop supervision skills of traditional Chinese medicine. Students are mentored to become a supervisor of master's level students. The format includes clinic discussion, interaction, and TCM practice of skills. Each of the students will supervise two specific intern students in the school clinic during the course of the trimester. Students will also learn how to evaluate the quality of performance of clinic intern students.

*4 credits; Prerequisites: WM 8011, WM 8021. Because of the consecutive nature of the course levels, each course in this category is prerequisite to the subsequent course.*

### **IN 8096, IN 8097, IN 8098, IN 8099, IN 8100, IN 8101, IN 8102 Clinical Internship**

The internship phase of training is the practical application of classroom training, collaborative clinic training, and research studies to the treatment of patients. Interns will see patients in the clinic who present with the conditions of the program specialty. Interns will diagnose and treat patients utilizing advanced skills learned in the classroom, with oversight from the Clinic Instructor. Interns will also dialog with master's level interns to continue the treatment principles and practices for their patients in the weeks between intensive weekend clinic sessions. The three emphases of Clinic Internship will be (1) the interaction between the student practitioner and the patient, (2) the development of a treatment plan that reflects advanced understandings, and (3) the practical application of advanced treatment skills and techniques.

11 credits; Prerequisites: OM 8062, OM 8072, OM 8082. Because of the consecutive nature of the course levels, each course in this category is prerequisite to the subsequent course.

### **CA 8036, CA 8037, CA 8038 Clinical Capstone Project**

This course is a culminating clinical research project, which begins at the 5<sup>th</sup> trimester of the second year of the doctoral study, and completes at the end of the program. There are 3 phases as described in the following:

- Phase 1: Introduction to the clinical capstone project, in which doctoral students will learn the general principles of how to select a research topic, and to organize, write, and present their proposals for the clinical research projects;
- Phase 2: Ongoing clinical capstone projects, in which doctoral students will further understand the detailed expectations of the clinical research project, and conduct their research work with the support and advice from their mentors;
- Phase 3: Defense of thesis for the clinical capstone project, in which doctoral students will present their completed research projects and written papers to peer-reviewed committees, receive feedback, and finish final editing for potential publication.

4 credits; Prerequisites: WM 8011, WM 8021, WM 8042, WM 8052, IM 8131, IM 8141. Because of the consecutive nature of the course levels, each course in this category is prerequisite to the subsequent course.

## **Tuition and Fees Doctor of Acupuncture and Oriental Medicine**

### **Tuition**

|                                     |          |
|-------------------------------------|----------|
| Classroom Tuition (Per Credit Hour) | \$360.00 |
| Clinic Tuition (Per Credit Hour)    | \$620.00 |

**Total Estimated Tuition** **\$27,220.00**

(Seven trimesters is the recommended schedule for this program of study. The Board of Governors reserves the right to raise tuition 4-8% as appropriate.)

### **One-Time Fees**

|   |          |
|---|----------|
| Application Fee (Non-Refundable)                        |          |
| U.S. Students   | \$75.00  |
| International Students (Require F-1 VISA)               | \$150.00 |
| International Student Foreign Transcript Evaluation Fee | \$200.00 |
| Transfer Credit Fee (Per Credit Hour)                   | \$75.00  |
| White Coat Fee  | \$35.00  |
| End of Year Comprehensive Assessment                    | \$50.00  |

Graduation Fee \$150.00

### Recurring Fees

Student Services Fee \$110.00  
(Including facility, lab, wifi, library, administrative services...etc.) per trimester

Textbooks, professional equipment, clinic supplies (estimate) \$500.00  
per trimester

Internship: \$95.00  
(This fee pays for expendable supplies in the clinic as well as cleaning and waste disposal.) per trimester

Malpractice Insurance \$95.00  
(This fee **must** be paid by students in the intern clinic in order to treat patients.) per trimester

**Payment Plan Fee** \$25.00  
per trimester

The payment plan allows students to divide the total tuition and fees for each trimester into *four equal payments*. The first payment is due by the 1<sup>st</sup> day of class. The rest of the payments are due each month afterward. Fees are incorporated into the student's initial payment. This is the only payment plan currently available. Late payments on this plan will incur additional fees.

### Late Fees and Penalties

Late Registration \$25.00  
(Payable if classes are not registered at least one week before the start of each trimester.  
Does not apply to new students.)

Late Tuition (1-15 days) \$25.00

Late Tuition (16-30 days) \$50.00  
(After 30 days, students will be dismissed from the program unless other arrangements are made with the Registrar or President.)

Late Fee for Payment Plan \$25.00  
(Payable if payment(s) made under the Payment Plan are more than 14 days late.)

Late Add Fee \$25.00  
Payable if course is added after 5 days following the start of the trimester. per course

Late Drop Fee \$75.00  
Payable if course is dropped after 5 days following the start of the trimester. per course

### Other Fees

Student I.D. Card (replacements) \$5.00

Make-up Examinations \$50.00

|  |                     |
|--|---------------------|
| Duplicate Diploma  | per exam<br>\$25.00 |
| Additional Transcripts   | \$15.00             |
| Transcripts will be provided upon receipt of a signed, written request and a fee of \$15.00 each.  |                     |
| Library Fees   | Varies              |
| (All fees for late returns, lost books, print and copy services are detailed in the library manual. Fines and penalties must be paid prior to registration.) |                     |

THSU reserves the right to make adjustments of 4-7% per year that reflect changes in the cost of living and education, subject to governing board approval.

## **DAOM Program Advisory Committee**

It shall be the policy of Texas Health and Science University that a DAOM Program Advisory Committee will be appointed to provide advice and guidance about the Doctor of Acupuncture and Oriental Medicine (DAOM) Program. The committee will be comprised of individuals from similar ACAOM-accredited doctoral programs and Licensed Acupuncturists with successful professional clinic practices, who are self-employed and/or representative of the employers that would be hiring graduates of the DAOM program. Members of this committee will also advise the review of the rigor of the curriculum and program of study, the assessment of student learning outcomes, the admission of candidates for the program, and the quality of the graduates. The committee will meet formally at least once per year. However, we welcome the advice and counsel of the members, by email, telephone, Skype, and/or in person as often as they are able to assist us.

The initial members of the DAOM Program Advisory Committee are the following:

Don X. Zhang, L.Ac., D.A.O.M.  
Austin Natural Healing Center, China Health Center, Inc.  
Austin, Texas

Alan M. Preston, SC.D.  
Assistant Professor, Texas A&M University  
San Antonio, Texas

Virginia Hisghman, L.Ac., Ph.D.  
Licensed Acupuncturist in Private Practice  
Winchester, Virginia

Po Chang, L.Ac., Ph.D.  
Licensed Acupuncturist in Private Practice  
Austin, Texas

## Doctoral Program Oversight Committee

It shall be the policy of the Texas Health and Science University that a shared governance committee comprised of administrative staff and faculty representatives shall meet at least twice each calendar year for the purpose of reviewing and recommending improvements to the University and the doctoral program of study.

The membership of the committee shall include a minimum of two administrative staff representatives (DAOM Program Director/Academic Dean and the Dean of Students) and two representatives of the DAOM Faculty. The facilitator of the committee shall record the committee's minutes for review by the President.

The meetings include the following agenda items: the review of the data and recommendations from the General Student Satisfaction Survey, collected feedback from students of the program, the review of recommendations submitted by the faculty and administrative staff, satisfactory academic progress reports, recommendations developed in the Annual Planning Retreat, and the update of the Campus Effectiveness Plan.



Filling Herbal Formulas in the Student Clinic, Austin

# ***GENERAL INFORMATION***



Courtyard at Classroom Building in Austin

# ACADEMIC CALENDAR

## Spring 2015 Trimester

Applications/ Documents due (new students) December 8, 2014

Registration due (current students) December 10, 2014

Classes begin January 5, 2015

Trimester ends April 27, 2015

## Summer 2015 Trimester

Applications/Documents due (new students) April 13, 2015

Registration due (current students) April 15, 2015

Classes begin May 6, 2015

Trimester ends August 21, 2015

## Fall 2015 Trimester

Applications/ Documents due (new students) August 10, 2015

Registration due (current students) August 12, 2015

Classes begin September 3, 2015

Trimester ends December 21, 2015

## Spring 2016 Trimester

Applications/Documents due (new students) December 7, 2015

Registration due (current students) December 9, 2015

Classes begin January 5, 2016

Trimester ends April 26, 2016

## Summer 2016 Trimester

Applications/ Documents due (new students) April 15, 2016

Registration due (current students) April 18, 2016

Classes begin May 9, 2016

Trimester ends August 23, 2016

## Fall 2016 Trimester

Applications/Documents due (new students) August 12, 2016

Registration due (current students) August 15, 2016

Classes begin September 2, 2016

Trimester ends December 20, 2016

## Holidays

Texas Health and Science University observes the following annual holidays:

New Year's Day, Martin Luther King Jr. Day, Memorial Day, Independence Day, Labor Day,

Thanksgiving Day, Day After Thanksgiving Day, Christmas Day

(Note: Additional holidays may be designated by the President.)

# Admission Process

## Admission Process for U.S. Citizens

The application for admission and all associated documentation should arrive at the University at least 21 days before the first day of class (see Academic Calendar in this catalog). Applicants are considered on the basis of individual merit, without regard to gender, age, religion, creed, race, ethnic origin or disabling conditions. This policy applies to all matters within the University.

Prospective students must submit the following:

- 1) A completed application form.
- 2) A copy of applicant's birth certificate or current driver's license/identification card.
- 3) Copies of official transcript(s); photocopies cannot be accepted. Transcripts must be mailed to the University directly from the registrar's office of the institution(s) where credit was earned.
- 4) Copies of licenses or certificates in the healing arts, if any (required of applicants to the College of Traditional Chinese Medicine).
- 5) Two full-face, passport-sized photographs.
- 6) An application fee payable to the Texas Health and Science University as outlined for each program. This fee is non-refundable.
- 7) A letter of interest from the applicant, explaining why he/she desires to attend the Texas Health and Science University.
- 8) Telephone or personal interview with the Academic Dean or other official of the University.
- 9) Two letters of reference.
- 10) An evaluation of any foreign credentials showing equivalency to the educational system of the United States. All foreign credentials must be evaluated by a credential service that is a member of the National Association of Credential Evaluation Services (NACES). All credentials submitted to the University are retained by the University.

Upon acceptance into the program, the student must sign and return the enrollment agreements and schedule a time for registration, at which time the plan of study will be discussed.

## Admissions Process for International Students and Permanent Residents

All international students are required to adhere to the regulations of the U.S. Department of Homeland Security. University procedures and regulations for non-U.S. citizens must also comply with federal law; hence, admission requirements for international students, including permanent residents, differ from those for United States citizens. All foreign credentials must be evaluated by a credential service that is a member of the National Association of Credential Evaluation Services (NACES). All credentials submitted to the University are retained by the University.

Admission of an international student to the University requires the following documents. The University will issue an I-20 upon receipt of:

- 1) A non-refundable application fee of \$150.00 (USD) for applicants not residing in the U.S. (\$75.00 if applicant currently resides in U.S.), and a \$200.00 (USD) fee for the evaluation of credentials, transcripts, and other overseas documents.
- 2) A completed application for admission.
- 3) Two (2) copies of official transcripts in English translation sufficient to establish the completion of the equivalent of at least 60 semester credits at the undergraduate level;

such transcripts must be mailed to the University from the institutions where the coursework was completed.

- 4) Proof of sufficient financial resources for educational and personal expenses.
- 5) Proof of English language competency as stated in the Admissions Requirements for each program.

## Financial Policies

Please refer to the individual programs earlier in this catalog for a complete listing of tuition and fees.

### Payment Options

**Full Pay Plan:** The payment of all tuition and fees must be completed no later than the **first class day each trimester**, unless financial assistance has been arranged. This is the only payment option for International Students.

Late payments are subject to the assessment of late fees, according to the following schedule and will be charged in addition to any other applicable fees:

|                   |          |
|-------------------|----------|
| 1 - 15 days late  | \$ 25.00 |
| 16 - 30 days late | \$ 50.00 |

After 30 days, arrangements must be made with the Finance Department in order to continue attending classes. Additionally, interest will be charged on the student's outstanding account balance monthly at a rate of interest equal to the current APR for Federal Student loans until the balance is paid off.

Students with outstanding balances at the beginning of a trimester may be prohibited from registering until their account is paid in full. Diplomas and Official Transcripts will not be released until all student account balances are paid in full.

**Four Payment Plan:** The total may be paid in four installments, for an additional charge of \$25.00. The calculation is as follows: \$25 is added to the charges for the current trimester and the total is divided by four. Any outstanding balance is added to the first payment.

The first payment is due on the **first day of classes**, and subsequent payments are due monthly no later than the **first day of the month**. A late charge of \$25.00 will be assessed for any payment made more than 14 days after the due date.

**Federal Financial Aid:** For students that qualify. Further information can be found below and in the THSU Financial Aid Handbook.

**Veterans Administration Benefits:** Eligible students are referred to the University's VA Certifying Official, for information.

**Federal Work Study Program:** Students who qualify are referred to the THSU Financial Aid Department for further information.

## **Financial Aid** **(For Those Who Qualify)**

Financial Aid Programs provide financial assistance to students, who, without such assistance would be unable to meet educational costs at Texas Health and Science University.

Eligibility for financial aid is determined by evaluating the total resources available to the student including earnings from employment, assets, and various educational benefits. All students must meet the Satisfactory Academic Progress standards to maintain their eligibility. Please see the academic standards section elsewhere in this catalog.

The Financial Aid Office will provide as much support as possible to students who need assistance to attend THSU. Any student who has been accepted for admission to the University or who is presently enrolled in the University and in good standing is eligible to apply for financial assistance. The primary responsibility of meeting educational costs lies with the student and the student's spouse (if married). Financial aid can often fill the gap between the family contribution and the cost of education.

Texas Health and Science University is approved to participate in various federal and state financial assistance programs, including the Federal Assistance options administered by the U.S. Department of Education under Title IV Student Aid Programs. Federal Pell Grants are available for undergraduate (less than 90 credits) students who have not earned a bachelor's or professional degree, and who show substantial need. Additionally, THSU is also qualified to accept V.A. Benefits as well for those who have served in the U.S. Military.

The Federal Direct Loan program provides low interest loans made by the government and insured by the federal government. The Direct Loan Program offers the following types of loans, effective July 1, 2013.

- Subsidized: based on financial need and only available to undergraduate students. The federal government pays the interest while the student is in school at least half-time and during deferment periods, but not during the 6-month grace period.
- Unsubsidized: not based on financial need; interest is charged during all periods, even during the time a student is in school and during grace and deferment periods.
- PLUS: unsubsidized loans for the parents of dependent students and for graduate/professional students. PLUS loans help pay for education expenses up to the cost of attendance minus all other financial assistance. Interest is charged during all periods and repayment begins once the loan is fully disbursed. However, graduate or professional students will have their PLUS Loans placed into deferment while enrolled at least half-time and for an additional 6 months after a student ceases to be enrolled at least half-time. PLUS Loans in deferment will continue to accrue interest.

### **Applying for Financial Aid**

The first step in qualifying for federal financial aid is filing out the FAFSA, the Free Application for Federal Student Aid. This is necessary in order to be eligible for all federal grants, loans and work study programs. We've listed some helpful steps below to make the process easier, or you can go to <http://www.fafsa.ed.gov/> to get started now. You may also visit our website for more details at <http://www.thsu.edu/> and navigate to *How to Apply for Financial Aid?*

## **Filing the FAFSA THSU School code: 031795**

**STEP 1:** Get a new PIN or retrieve an old/duplicate PIN: <http://www.pin.ed.gov>

**STEP 2 (Optional):** Complete the "FAFSA on the Web" Worksheet if you wish to preview some of the questions and collect/organize your financial information: <https://studentaid.ed.gov> (or the most recent version).

**STEP 3:** File Your FAFSA Online - <http://www.fafsa.ed.gov>

When you (and your parent, if necessary) have obtained a PIN, log on to [fafsa.ed.gov](http://fafsa.ed.gov) to file the FAFSA. Make sure to add Texas Health and Science University's Federal School Code, 031795, in the School Selection section. Also make sure to complete each step and click "Submit" after you enter your 4-digit PIN and click the "Sign" button.

**STEP 4:** Monitor the Status of Your FAFSA

THSU should receive the results of your application within two to three business days after it has been submitted. If you do not receive a response/email from the Department of Education within one week of submitting your FAFSA, you should contact the Federal Student Aid Information Center or the THSU Financial Aid Office for assistance. THSU cannot move forward without the FAFSA being completed.

**STEP 5:** FAFSA Complete

When you have completed your FAFSA and received the Estimated Award Letter from the school, you should consider your financial aid package. A financial aid package can consist of scholarships, grants, loans and work-study.

### **Receiving the financial aid package**

1. Review your financial aid package Estimated Award Letter and direct any questions you may have to the Financial Aid Officer at THSU. When you accept your financial aid package, you will need to sign an Award Letter from the THSU Financial Aid Office.
2. (Required for first-time borrowers) Complete an on-line Direct Loan Entrance Counseling session at: <http://www.studentloans.gov>. THSU will receive electronic confirmation once completed; however, you may wish to print a copy for your records (and as a back-up should we not receive the confirmation). We cannot request loan funds until the Entrance Counseling completion is confirmed/on file.
3. Complete a Federal Direct Subsidized and Unsubsidized Loan Master Promissory Note at <http://www.studentloans.gov>. You will need reference information for two people. One of them should be a parent/family member.
4. If required due to selection for verification, submit an IRS Tax Return Transcript for the previous year and any other documentation requested. The Financial Aid Office will contact you if this is necessary.
5. If required, complete an Institutional Verification Worksheet, available through the Financial Aid Office.
6. Sign a Financial Aid Certification and Authorization Statement authorizing THSU to deduct tuition, fees and other charges from your loan proceeds.
7. Upon completion of all the documents and actions above, the University will generate an Official Award Letter, detailing the amounts and types of aid for which you are eligible. Sign and return this to the financial aid office at THSU.
8. Once all of these documents are received and processed, your loan funds will be sent electronically from the lender to the University. Upon receipt of funds, the University will

deduct any charges from the loan proceeds and disburse the remaining amount (if applicable) to you for living expenses.

All students will periodically need to re-apply for financial aid. The Financial Aid office will notify students when it is time for them to re-apply.

## Leaving THSU

If or when you graduate, withdraw, or drop below half-time status from Texas Health and Science University, and if you were a recipient of any Direct Loans, you will be asked to take part in Exit Counseling and fulfill all financial obligations owed to the University. This Exit Counseling is required by federal law. Your degree and diploma can be withheld until proof of completion of Exit Counseling is received. The Exit Counseling can be done at [www.studentloans.gov](http://www.studentloans.gov). You will need the contact information for three references. Please allow 30-60 minutes to complete the session.

## Frequently Asked Questions on Financial Aid

### ***Q: Am I eligible for any financial aid?***

**A:** Eligible students must:

- Have a high school diploma or its equivalent, a GED certificate, or proof of completion of a high school education in a homeschool setting approved under State Law.
- Be working toward a degree in an eligible program, such as the Master of Acupuncture and Oriental Medicine program at THSU.
- Be U.S. citizens or eligible non-citizens.
- Have a valid Social Security Number (unless you're from the Republic of the Marshall Islands, the Federated States of Micronesia, or the Republic of Palau).
- (For males) Register with the Selective Service between the ages of 18-25, if required.
- Maintain Satisfactory Academic Progress once in school.
- Not be in default on a federal student loan and not owe a refund on a federal student grant.
- Sign the FAFSA, certifying that you will use the Federal Student Aid only for educational purposes.

### ***Q: What happens if I drop a course or courses?***

**A:** If a student needs to drop a single course, take a leave of absence or withdraw from the program, he or she will be held responsible for any money borrowed under the following guidelines: Students who are receiving federal Title IV financial aid (e.g., federal Direct loans, Pell) are required to return the portion of unearned federal aid if they withdraw, do not register, or otherwise fail to complete the period of enrollment for which the Title IV aid was provided. A student who has completed more than 60% of the payment period (trimester) has earned all the assistance they were scheduled to receive for that period.

To determine the percentage of aid earned, divide the number of calendar days completed by the total calendar days in the enrollment period (excluding scheduled breaks of five days or more and days that the student is on an approved leave of absence). Federal financial aid is returned to the program from which it was disbursed based on the percentage of unearned aid. To determine the percentage of unearned aid, subtract the percentage of aid earned from 100. The percentage of unearned aid is then multiplied by the amount of aid disbursed toward allowable institutional charges (for example, tuition and fees).

A refund of tuition does not apply to any student whose date of withdrawal is beyond 20 days in the enrollment period for which the student has been charged. The last date of attendance is determined by the date the student began their University's withdrawal process or the student's last date of recorded attendance.

**Q: I am taking a leave of absence for a trimester, what do I have to do to make sure I don't lose my financial aid?**

A: Students requesting a leave of absence must fill out a "Leave of Absence" form available from the Registrar. This form must be fully completed and given to the Registrar before taking the leave of absence. If the student needs to leave in the middle of a term, he or she may have to pay back funds based on a percentage of the work completed. Please review the information for dropped courses or speak to the Financial Aid Officer for additional details. An approved Leave of Absence's maximum timeframe cannot exceed 180 days, or the student will have been considered to have withdrawn from the school and a Return of Title IV funds calculation must be performed.

## **Lisa Lin Foundation Scholarship**

In the interest of encouraging the study of Traditional Chinese Medicine and Business, and to further the knowledge that will enable students to succeed, the Lisa Lin Foundation invites students accepted to Texas Health and Science University to apply for tuition-reimbursement scholarships.

The Lisa Lin Foundation is an independent third-party, non-profit organization, which establishes eligibility criteria and reserves the right to rescind, modify or decline the award of a scholarship. Scholarships are administered by Texas Health and Science University and are on a first-come, first-served basis.

Application procedures, forms, deadlines and potential award amounts may be requested from the THSU admissions office.

## **Academic Standards**

The Academic Standards published below apply to all students enrolled in the University, full-time and part-time, and address policies and procedures for students enrolled in each program of the University.

### **Course Selection**

Students registering for classes must meet the class prerequisites. Any exceptions must be submitted by the student to the Department Director, Academic Dean or MBA Program Director, and Vice President for Academic Affairs for approval.

### **Assignments/Homework**

Students are expected to spend approximately two (2) hours per week, on average, completing out-of-class work in order to achieve the learning objectives for each hour of lecture, and one-half (1/2) hour per week of out-of-class work for every 1 hour in clinic. This meets the Federal Government's requirement for clock to credit hour conversion.

## Maximum Academic Course Load

Students may not take more than 21 credits in any given trimester. Any exceptions must be submitted by the student to the Academic Dean and Registrar for approval.

## Satisfactory Academic Progress for Degree Granting Programs

Satisfactory Academic Progress (SAP) is the University's standard used to define successful completion of coursework. The University has established these qualitative and quantitative standards to monitor student progress toward completion of their degree program. If a student fails to meet these standards, the student will be placed on Academic Warning, Academic Probation, Academic Suspension, or Academic Termination and while these actions have specific consequences for students who are receiving U.S. Department of Education Title IV financial aid, the same standards are applied to all students regardless of funding source.

The Satisfactory Academic Progress standards are as follows:

- Students must earn a grade of "C" or better in each course taken in order to earn academic credit for the course; all required courses in which a grade of "D" or "F" is earned must be retaken by the student in order to complete the program.
- Students must maintain a minimum standard Cumulative Grade Point Average (CGPA) on a 4.00 scale at all times, which they must maintain in order to graduate from the program. The minimum standards are as follows:

| Program                                     | CGPA      |
|---|-----------|
| Doctor of Acupuncture and Oriental Medicine | 3.00 CGPA |

- Students must complete 67% of the credits for which they register each trimester ("Credit Completion Percentage" or CCP).
- Students must graduate within 1.5 times the Regular Curriculum Schedule (RCS). This calculates to:

| Program                                     | RCS          | 1.5 X RCS   |
|---|--------------|---|
| Doctor of Acupuncture and Oriental Medicine | 7 trimesters | 10 attempted trimesters and no longer than 4 calendar years |

- Students must graduate within the Maximum Time Frame for Completion (MTFC) for the program of study; which is 150% of the credits designated in the Program Outline for the program of study, rounded down to the nearest whole credit hour.

The University evaluates students at the completion of each trimester to ensure that Satisfactory Academic Progress is maintained. A student will not make Satisfactory Academic Progress (SAP), if at any evaluation point:

- The student's cumulative grade point average ("CGPA") in his or her program of study is less than the minimum standard CGPA for that program of study; or
- The student has not successfully completed the required percentage of credits for which he or she registered for that trimester ("Credit Completion Percentage"); or
- The student fails to meet the Regular Curriculum Schedule (RCS) standard; or
- The student fails to meet the Maximum Time Frame for Completion (MTFC).

At any evaluation point during Academic Warning or Academic Probation, if a student makes Satisfactory Academic Progress, the student will return to **Satisfactory** progress status.

### **Academic Warning**

Students who fail to maintain the required CGPA or do not complete the stated percentage of the credits for which they registered will be placed on Academic Warning by the Registrar. The student will be given a written notice and will remain eligible for federal financial aid / VA funding for their subsequent trimester. At the end of the trimester the student's academic progress will be evaluated to determine continuing enrollment eligibility and federal financial aid / VA funding eligibility for their subsequent trimester.

### **Academic Suspension**

Students on Academic Warning who fail to maintain the stated CGPA or do not complete the stated percentage of the credits for which they registered are suspended and must appeal their suspension to be considered for readmission. These students are **not** eligible for federal financial aid / VA funding. The student may appeal the school's determination in writing to the Appeals Committee (as provided in the Appeal section). If the student satisfies all of the requirements, the Appeals Committee may grant the student's appeal.

### **Academic Probation**

Students on Academic Suspension or Academic Termination whose appeal is successful are placed on Academic Probation and required to develop an *Action Plan* with the Academic Dean / Program Director for remediation before being allowed to continue classes for the trimester. Students on Academic Probation will regain their eligibility for federal financial aid / VA funding.

### **Academic Termination**

Students on Academic Probation who fail to maintain the stated CGPA or do not complete the stated percentage of the credits for which they registered are terminated. These students are **not** eligible for federal financial aid/ VA funding. These students must sit out the next two (2) trimesters, and must appeal the termination before re-applying to the University. The student may appeal the school's determination in writing to the Appeals Committee (as provided in the Appeal section). If the student satisfies all of the requirements, the Appeals Committee may grant the student's appeal which will re-instate their federal financial aid/ VA funding eligibility.

### **Appeal Process**

Students may appeal their Academic Suspension or Academic Termination if:

1. The student submits documents in evidence that the student earned the required CGPA or credit completion ratio to meet SAP standards while enrolled in the program; or,
2. Mitigating circumstances interfered with the student's ability to meet SAP standards. The acceptable mitigating circumstances are as follows:
  - Illness, accident, injury or incident experienced by the student or by a significant person in the student's life.
  - Death of a family member or significant person in the student's life.
  - Personal problems or issues with spouse, family, roommate, or significant person.
  - Divorce experienced by the student or parent.
  - Previously undocumented disability.
  - Military deployment.
  - Change in work schedule during the period or other similar work related circumstance
  - Natural disaster
  - Family emergency
  - Financial hardship such as foreclosure or eviction
  - Loss of transportation where there are no alternative means of transportation
  - Documentation from a Professional Counselor
3. Proper documentation is required for all mitigating circumstances. Examples of proper documentation include:
  - Physician's statement
  - Police reports
  - Death certificate
  - Obituary
  - Professional Counselor's statement
  - Hospital bills
  - Letter from employer
  - Military orders
  - Divorce decree
  - Attorney's statements
4. Student may appeal only twice. Any further actions must be approved by the University President.

All appeals must be submitted in writing to the Appeals Committee. Appeal letters must include the mitigating circumstances, the resolution of the mitigating circumstance as well as the student's plan to succeed. Appeal letters must be accompanied by the required documentation in order to be heard by the Appeals Committee. It may be required for the student to meet with one or all members of the Appeals Committee to present any further requested evidence. After the appeal is received, the student will be notified within fifteen (15) business days on whether the appeal is granted or denied.

**It is in the student's interest to submit an appeal to the University's Appeals Committee**

**as soon as the student receives a written notice of suspension.**

For additional information and details regarding the appeal process, please consult the Registrar.

### **Appeals Committee**

The Appeals Committee is responsible for:

1. Considering the cases of students on Academic Suspension who appeal the notification of their suspension from the University because of their failure to maintain the minimum academic standards.
2. Reviewing the entire academic record of the student and the specific reasons and/or circumstances that the student indicates warrant the appeal.
3. Recommending a decision to approve the appeal, approve the appeal with conditions, or deny the appeal. A recommendation to approve the appeal may set a target grade point average for a student or place other conditions on a student that otherwise supersede institutional academic standards.
4. The committee will be chaired by the Academic Dean/ Program Director and will be composed of other members of the faculty and staff. The committee will consist of 3-5 members and an appeal will only be granted based on a majority vote.

### **Explanations of Related Issues**

#### ***Calculation of CGPA***

Texas Health and Science University uses a 4.00 scale in assigning grade points. A student's cumulative grade point average is calculated by:

1. Multiplying credits for each course by grade points associated with the grade earned to get the quality points for the course.
2. Totaling the quality points earned for all the courses.
3. Dividing total quality points earned by the total number of credits attempted.

#### ***Repeated Courses and Grades***

As courses are retaken, all attempts are included in the CGPA calculation. All attempts are also included in the credit completion percentage.

#### ***Maximum Time Frame for Completion***

The student's Maximum Time Frame for Completion (MTFC) for his or her program of study is 150% of the credits designated in the Program Outline for their program of study, rounded down to the nearest whole credit hour. For example, if a program of study is 173 credits, the MTFC is 260 credits (150% of 173). Each credit hour in a program of study that is "attempted" (see definition below) by a student is counted towards the MTFC of that program of study each and every time the credit hour is attempted by the student. A credit hour is attempted if a student receives any of the following grades by the school: A, B, C, D, F, I, P, NP, W, or TC. For example, if a student takes course X, consisting of 4 credits and receives a grade of W and that student then retakes course X and earns a grade of B, the student will have attempted 8 credits with respect to course X. A student may not exceed his or her MTFC for the program of study. The student's

MTFC for program of study will include the credits attempted with respect to each course that the student took at the school.

A student will not be making Satisfactory Academic Progress and will be terminated from his or her program of study if, at any time, the school determines that the student is unable to graduate from his or her program of study without exceeding the MTFC for that program of study.

## Grading System

All grades are numerically calculated and annotated on the transcript utilizing the grading system below. Grading average required for successful completion of courses is a minimum-passing grade of 70%. The student must repeat all required courses where grades of D or F were awarded.

THSU utilizes the semester credit system. 1 credit = 15 classroom clock hours or 30 Clinic (laboratory) clock hours. All grades for repeated courses appear on the transcript and are calculated into the cumulative grade point average.

| <u>Grade</u> | <u>Description</u> | <u>Numerical Grade</u> | <u>Quality Points</u> |
|--------------|--------------------|------------------------|-----------------------|
| A            | Excellent          | 90-100%                | 4.00                  |
| B            | Above Average      | 80-89%                 | 3.00                  |
| C            | Average            | 70-79%                 | 2.00                  |
| D            | Below Average      | 60-69%                 | 1.00                  |
| F            | Failed             | Below 60%              | 0.00                  |

### Other Grades Worth Zero Quality Points:

|    |                 |   |
|----|-----------------|---|
| P  | Pass            | Not computed in Cumulative Grade Point Average (CGPA), but computed in Credit Completion Percentage (CCP) |
| NP | No Pass         | Not computed in CGPA, but computed in CCP   |
| I  | Incomplete      | Not computed in CGPA or CCP until course is completed   |
| W  | Withdrawal      | Not computed in CGPA, but computed in CCP   |
| TC | Transfer Credit | Not computed in CGPA or CCP   |

## Attendance Policies

**Texas Health and Science University** has a strict attendance policy. Students are required to attend all classes each trimester. Roll is taken at the start of each class hour. Students are responsible for the consequences of any absences, and for ensuring that the proper forms for making up clinic absences are filled out.

**Absences:** Students missing 20% of class hours in any class will have their course grade lowered by one letter grade. **No student who has missed 50% or more of the scheduled classes will be allowed to complete the course. These students will be administratively withdrawn from the course.**

Faculty may impose stricter regulations regarding attendance and other matters of classroom management and decorum, provided such regulations are published to the students in writing in the course syllabus at the beginning of each course and placed on file in the administration office.

Students who miss **fourteen (14)** consecutive calendar days of their scheduled classes without contacting the school will be administratively withdrawn from the trimester. Those students who have contacted the University must submit a written statement including expected date of return to be approved by the administration. If the student does not return by the agreed-upon return date, he or she will be administratively withdrawn from the trimester.

**Incomplete Course Work:** If coursework has not been completed due to illness, family emergency or other event considered by the administration to be a valid excuse, but the student's work to date is passing, a grade of "Incomplete" (I) may be issued for that class. The student must submit an Incomplete Grade Request form and, if approved, the student must complete the required coursework by the end of the second week of the next trimester. If the coursework is not completed, the "Incomplete" grade will be converted to the grade of "F".

**Make-up Work:** Make-up work may be required for any absence. However, the number of hours spent on make-up work cannot be accepted as hours of class attendance. **It is the student's responsibility to obtain make-up work assignments from the instructor.** Students will be charged an additional fee for make-up exams. Please review the fees listed elsewhere in this catalog for more information.

**Leave of Absence (LOA):** A leave of absence is a student's voluntary, on-trimester break. Students intending to take a leave of absence must meet the following requirements:

- Leaves may only begin during the break between trimesters.
- LOAs may only be one trimester in length.
- A student may only take ONE approved leave in a twelve month period.
- Students must be in Satisfactory academic standing and must have a reasonable expectation to return to the University by the start of the next trimester.
- Students must submit a LOA request in writing and have it approved PRIOR to the beginning of the leave.
- Students must stay in contact with the University administration office on a monthly basis. Failure to contact the University monthly will result in an administrative withdrawal from the University.

International students must coordinate with the International Student Advisor to make sure they maintain their status.

\* Students who have their financial aid adjusted as a result of a leave of absence or withdrawal will receive a revised financial aid award notification. More detailed information is available by visiting the Financial Aid office.

## **Adding and Dropping Classes after the Start of the Trimester**

- **Course Adds:** Students may add a class, for a fee, prior to the second meeting of the course. This process must be completed in writing or via email and the fee must be received in order for the add to be accepted. Please contact the Registrar to complete this process.
- **Course Drops:** Students may drop a class, for a fee, up to the point in which the course has met for 80% of its scheduled meeting times. After the 80% mark of the course, the student will not be able to drop and will earn a grade. This process must be completed

in writing or via email and the fee must be received in order for the drop to be accepted. Please contact the Registrar to complete this process.

Students officially dropping a course may be eligible for a refund of tuition according to the following schedule. Class days indicated below are as defined by the University academic calendar, and not by the individual student's or course's schedule. Texas Health and Science University's refund policy for dropping a course is as follows, based on a student's date of notification of course drop:

| Day of the Semester Calendar     | Refund Amount |
|----------------------------------|---------------|
| Prior to the first day           | 100%          |
| First through fifth days         | 80%           |
| Sixth through tenth days         | 70%           |
| Eleventh through fifteenth days  | 50%           |
| Sixteenth through twentieth days | 25%           |
| After the twentieth day          | No refund     |

**Notice to Recipients of Federal Financial Aid, DARS and VA Assistance:**

In accordance with federal guidelines, students who receive financial assistance and withdraw from any or all of their coursework may have some or all of their assistance returned to the original funding sources if disbursement of funds has not occurred. Students who have received their funding and withdraw will not receive any refunds until after the full loan amounts have been returned to the original funding source. Students in this situation may owe a balance to the University. In addition, students who completely withdraw from all their coursework during a trimester may jeopardize their eligibility for future financial assistance through the University.

## Withdrawals and Refund Policy

Texas Health and Science University allows students to withdraw from the University when necessary subject to the following terms and conditions:

- **Cancellation:** A student may terminate enrollment by sending written notice to the school prior to the first day of class. Any refunds will be made by the school within 30 days.
- **Materials:** Once purchased, books and other materials are the property of the student. The University does not accept material returns and makes no refunds for materials.
- **Program Withdrawals:** Any student wishing to withdraw from the University must contact the Registrar to complete the withdrawal process. This process must be completed in writing or via email and cannot be done by telephone.

Students who do not complete the withdrawal process by the appropriate deadline will be assigned a grade in each of their classes.

Students officially withdrawing from the University are eligible for a refund of tuition and fees according to the following schedule. Class days indicated below are as defined by the University academic calendar, and not by the individual student's or course's schedule. Texas Health and Science University's refund policy for withdrawal from all registered coursework is as follows, based on a student's last day of attendance:

| <b>Day of the Semester Calendar</b> | <b>Refund Amount</b> |
|-------------------------------------|----------------------|
| Prior to the first day              | 100%                 |
| First through fifth days            | 80%                  |
| Sixth through tenth days            | 70%                  |
| Eleventh through fifteenth days     | 50%                  |
| Sixteenth through twentieth days    | 25%                  |
| After the twentieth day             | No refund            |

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## **Readmission**

Students whose enrollment has been withdrawn, transferred or otherwise terminated must submit an application for readmission, transcripts from any institutions attended in the interim, a letter expressing their desire and intent to re-enroll and complete their course of study at the University, and the application fee. The letter of intent must specifically address any changes in the goals of the student from the period of the student’s decision to leave the University and his or her decision to return.

Students who are placed on Academic Warning or Academic Probation at the time of their withdrawal remain on Academic Warning or Academic Probation upon return, and must earn the minimum required CGPA for the first trimester of readmission to remain enrolled.

## **Grievance Policy for Students**

It shall be the policy of Texas Health and Science University that this Grievance Policy for Students shall represent the University’s commitment to the highest quality of customer service and the fair and equitable resolution to complaints or grievance. This policy applies to all full-time and part-time students enrolled in the University. We welcome all comments and suggestions for improvement. All complaints will be handled in a professional and timely manner to ensure the best course of action for all parties involved.

In attempting to resolve any grievance/complaint, it is the obligation of the individual first to make a serious effort to resolve the matter with the individual with whom the complaint/grievance originated. The following steps are used to ensure efficiency in this process.

- It is encouraged that, if the problem is with an individual, both parties address the issue informally in an attempt to settle the situation and develop a working solution.
- If the situation is not resolved amicably, any student with a complaint regarding the administration of a University policy or procedure, or with a University administrator or

member of the faculty, or with another student should next contact the Dean of Students who will make every reasonable effort to resolve the problem.

- If the grievance is not settled the student has the right to use the formal grievance procedure. In order to do so, the student must complete the grievance form and return it to the Academic Dean, whose mailbox is located in the Main Office.
- The Academic Dean will make a decision within ten (10) working days of receiving the written statement. The individual will be contacted via e-mail or phone either to schedule a meeting or to inform the aggrieved student of any follow-up to be taken.
- If the individual is not satisfied with the resolution, an appeal may be made in writing to the Vice President of the University.
- If the individual still is not satisfied with the resolution, an appeal may be made in writing to the President. The decision of the President will be final.

Grievances and Formal Complaints may also be addressed to the following:

**Accrediting Council for Independent Colleges and Schools (ACICS)**

750 First Street, NE, Suite 980  
Washington, DC 20002-4241  
202-336-6780  
[www.acics.org](http://www.acics.org)

**Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM)**

8941 Aztec Drive, Suite 2  
Eden Prairie, MN 55347  
952-212-2434  
[www.acaom.org](http://www.acaom.org)

## **Student Services and Activities**

Texas Health and Science University provides programs, services, and activities consistent with its mission and institutional purposes that promote student learning and enhance the personal, professional, and academic development of its students. THSU's philosophy of Student Support Services reflects the size of the institution, the demographic composition of the student body, and the nature of professional graduate education.

The majority of our students fall into the 21 to 40 age group and come to the University already possessing a bachelor, master or doctoral degree. These two details are strongly correlated, as one might expect, and the trend in the student population since 2003 has been toward a student body in the mid-to-late thirties with a growing percentage of beginning students holding Bachelor's or Master's degrees. THSU has worked with students to identify the core service needs of its student body and has worked within its financial and material limitations to meet those needs in the best ways possible. Since THSU does not maintain any student housing, for example, University personnel assist students who relocate to the Austin area to locate suitable, affordable housing.

The student support programs, services, and activities that Texas Health and Science University offers its students are as follows:

- Federal Title IV Student Financial Aid for those who qualify
- Department of Assistive and Rehabilitative Services (DARS) participation
- Veteran's Administration (VA) program eligibility
- Student Government Association
- Academic and Professional Advising
- Complimentary Tutorial Program
- Patient Recruiting and Retention
- Housing Location Assistance
- Student Identification Card
- Discounted Acupuncture and Herbal Treatments
- Student Herb Garden and Herb Room (Austin campus only)
- Vending Machines
- Computer Labs
- Wi-Fi Internet Access
- New Student Orientation
- Chinese New Year Celebration
- Graduation Ceremony
- Clean Needle Technique (CNT) classes
- Financial Aid Workshops
- International Student Advising
- Faculty Seminars
- Tea with the President
- Qi Gong and Tai Chi classes

## **Graduate Program Oversight Committees**

It shall be the policy of the Texas Health and Science University that shared governance committees comprised of administrative staff, faculty representatives, currently enrolled student representatives, and alumni employed in the field, shall meet at least twice each calendar year for the purpose of reviewing and recommending improvements to the University and graduate programs of study.

The membership of the committee shall include a minimum of two (2) administrative staff representatives (the Academic Dean and the Dean of Students); two (2) representatives of the Faculty (one a full-time Core member and the other a part-time Adjunct member); at least two (2) currently enrolled students (the elected President of the Student Government Association and a representative of the new student Cohort) and two (2) alumni. The Vice President for Academic Affairs shall serve as the facilitator of the committee, record its minutes, and submit its reports to the President.

The Committee meets once each trimester. The Spring Meeting convened in March or April shall have its agenda the review of the data and recommendations from the General Student Satisfaction Survey, the Annual Alumni Survey, and the Graduate Exit Survey. The Annual Meeting convened in August shall have as its agenda the review of recommendations submitted by the Faculty, the Student Government Association, and the Administrative staff; the recommendations developed in the Annual Planning Retreat, and the update of the Campus Effectiveness Plan.

## **Consumer Information**

### **Security**

In accordance with the Clery Act of 2008, Texas Health and Science University maintains the required safety related information on its website. You will find a link to "Consumer Information" on the home page. Students who witness any suspicious activity are encouraged to report it to

the Vice President of Academic Affairs, Assessment, and Research who will act as the designated Campus Security Authority. The Vice President will take all reports to the President who determines the appropriate response.

In the event that anything untoward takes place after normal business hours, the faculty or staff member present will assess the situation and take actions accordingly.

### **Class Cancellations**

The campus notifies students via email, *Facebook* and *Twitter* when there is a cancellation, and we generally follow the policy of the University of Texas at Austin for inclement weather delays or cancellations. Thanks to the very favorable weather in Texas, we seldom close for more than two days in any given year.

### **Graduation Statistics – Gainful Employment**

THSU is fortunate to have a very high number of graduates in our program. Eighty-three percent of our students graduate within 10 trimesters and 82.6 percent of our students obtain a position within 12 months of graduation.

At Texas Health and Science University, College of Traditional Chinese Medicine, most alumni start their own acupuncture practices and in time employ others to work for them. We are committed to providing the business and medical training necessary to help our students succeed. Please visit our website to obtain the most current gainful employment information.

### **Grievance Policy**

THSU responds to all student complaints under the open door policy described in the THSU *DAOM Student Handbook* and the Grievance Policy for Students published elsewhere in this catalog.

### **Standard Hours of Instruction**

The DAOM program is offered Friday through Monday, once per month. Classes are 8-12, 1-5 and 6-10 on each day of the DAOM weekend.

## **Board of Governors**

The University is advised by a voluntary Board of Governors which meets quarterly.

### **Louis J. Agnese, Jr., Ph.D., Chair of the Board**

Ph.D., Counselor Education, University of Pittsburgh  
Education Specialist Degree in Supervision of Counseling Services; Master of Education in Counseling, Gannon University (Erie, PA)  
Bachelor of Arts, History and Psychology, Saint Mary of the Plains College (Dodge City, KS)

In 1985, **Dr. Agnese** became one of the youngest presidents of a four-year institution of higher learning in the United States, the University of the Incarnate Word (UIW). UIW is a Catholic, co-ed liberal arts/professional university in San Antonio, Texas, a comprehensive Hispanic serving Institution with a diverse student body of more than 9,000 undergraduate, graduate, doctoral and professional students, and is the largest Catholic university in the Southwestern USA and the fourth-largest private university in Texas. Today, Dr. Agnese has the distinction of being one of the longest current-serving

presidents of an American institution of higher learning. His career in higher education is distinguished by exemplary civic service in San Antonio and international education, a proactive leadership style, extensive knowledge and comprehension of individual cultures throughout Asia and Latin America, and in-depth understanding of media and business systems.

**Yusheng Feng, Ph.D., Vice-Chair of the Board**

Ph.D., Computational Mechanics, The University of Texas at Austin  
Master of Science, Mechanical Engineering, University of Oklahoma  
Master of Applied Mathematics, University of Oklahoma  
Bachelor of Science, Tsinghua University (China)

**Dr. Feng** is Associate Professor of Mechanical Engineering and Core Faculty of the Joint Ph.D. Program in Biomedical Engineering at the Computational Bioengineering and Control Laboratory, University of Texas at San Antonio (UTSA). Prior to joining the faculty of UTSA, he was an Assistant Professor of Mathematics at Concordia University and Research Fellow at the Institute for Computational Engineering and Sciences (ICES) at the University of Texas at Austin. Dr. Feng's research focuses on mathematical modeling of biological systems, particularly in the area of computational cancer research. Well trained in applied mathematics and computation science, Dr. Feng has worked in Biomechanics and Bioheat Transfer, Model-Based Real-Time Control, and Multi-scale Modeling of Cancer. Currently, his research focuses on Haptic Device Enabled Surgical Simulation and Medical Devices Design. Dr. Feng is a recipient of the National Institutes of Health/National Science Foundation career award for his work on integrative modeling of image-guided cancer treatment simulation. His research is funded by the National Institutes of Health (NIH), National Science Foundation (NSF), and San Antonio Life Science Institute (SALSI).

**Luke Liou, M.S., Secretary of the Board**

Master of Science, Metallurgical Engineering, University of Wisconsin  
Bachelor of Science, Chemical Engineering, Chung Cheng Institute of Technology (Taiwan)

**Mr. Liou** began his professional career as a Chemical Engineer in Taiwan and then immigrated to the United States and earned a Master of Science degree in Metallurgical Engineering at University of Wisconsin while serving as a Research Assistant for the University of Wisconsin (Madison). Upon relocating to Austin, Texas, in 1985, he served as a technical translator for a Foreign Language Studio before being hired by one of Austin's major high-tech firms as an engineer. Following a long and distinguished career as a Central Engineer with new product/material introduction responsibilities and later as Quality Assurance Engineer, he retired as a Senior Staff Engineer to provide more time for his community and civic commitments and to establish his own business which provides commercial and residential services in plumbing, electrical, Air Conditioning/Heating, automotive, and appliances. Mr. Liou currently serves as a missionary in the local Chinese-American community.

**Paul C. K. Lin, L.Ac., M.A.**

Master of Arts, Chinese Culture University (Taiwan)  
Bachelor of Arts, Taiwan National University (Taiwan)

**Mr. Lin**, along with his wife President Lisa Lin, are the proud founders of Texas Health and Science University, established in 1990, as Texas Institute of Traditional Chinese Medicine. Mr. Lin received his early education in Taiwan where he served as a fellow of the Research Institute of Acupuncture at China Academy, Taipei, and as an instructor and fellow of research at the Chinese Culture University. He traveled to the United States through a teacher exchange

program and lectured at Seton Hall University in New Jersey. Following the historic trip to China in 1971 by President Richard Nixon, which introduced acupuncture to the American audience, Mr. Lin was able to apply his knowledge through clinical practice in the United States and ultimately led him to pursue the establishment of Acupuncture and Oriental Medicine as a professional career path in the U.S. Mr. Lin has practiced acupuncture and Chinese herbal medicine in Texas since 1974, and was a pioneer in the successful efforts to pass acupuncture practice legislation in the State of Texas. He was the founding Academic Dean of Texas College of Traditional Chinese Medicine and served in that position until 2005. He currently serves as Director of Development, Facilities, and Operations for the University and represents the interests of the founders on the Board of Governors.

**Wen Huei Chen, M.S., M.Ed.**

Bachelor of Education, National Taiwan Normal University (Taiwan)

Master of Educational Leadership, Barry University (FL)

Master of Human Performance and Health Promotion, University of New Orleans (LA)

**Mr. Chen** holds master degrees in Educational Leadership, and in Human Performance and Health Promotion, and brings to the Board many years' experience as a businessman and consultant to a number of higher education institutions. Currently serving as Director of the Board of the University of the Incarnate Word in San Antonio, TX, and on the Board of American First Bank in Houston, TX, Mr. Chen combines higher education leadership with business acumen and an emphasis on organizational and personal success and achievement.

**Chen Zhou, M.D., M.S.**

Internal Medicine Resident: University of Texas Medical Branch Austin Residency Program, Austin, TX

Internal Medicine Intern: Texas Tech University Health Sciences Center, Odessa, TX

Master of Science, Computer Sciences, Rochester Institute of Technology (NY)

Doctor of Medicine, Peking Union Medical College (Beijing, China)

**Dr. Zhou** is a western medical doctor, software engineer, and programmer analyst. Her medical professional experience includes private practice as well as service as a Clinical Assistant Professor at Texas A & M University Health Sciences Center College of Medicine. Prior to this responsibility, she served as Hospitalist for the Central Texas Hospitalists, PA and as Staff Physician for the Center for Diagnostic Medicine, Scott & White Hospital and Clinics. Her Internal Medicine specialties include the following: Cardiology, Infectious Disease, Medical Consult, Gastroenterology, Hematology/Oncology, and Ambulatory Care. She is certified by the Education Commission for Foreign Medical Graduates (ECFMG), American Board of Internal Medicine, Texas Medical Board, and Medical Board of California.

## Administration

**Lisa Ping-Hui Tsao Lin, L.Ac., E.M.B.A.**

**PRESIDENT AND CHIEF EXECUTIVE OFFICER**

E.M.B.A., Zhongnan University of Economics and Law (China)

Ming Chuan University (Taiwan)

**President Lin**, along with her husband Paul Lin, are the founders of Texas Health and Science University, in 1990. After graduating from Taiwan's Ming Chuan University, majoring in accounting and statistics, Ms. Lin completed a four-year internship under Dr. P. R. Sun, a renowned doctor of Traditional Chinese Medicine in Taiwan. Ms. Lin has distinguished herself as a pioneer in the profession of Acupuncture and Oriental Medicine by her successful efforts to pass acupuncture legislation in the State of Texas; in her position as the first Chair of the Education Committee of the Texas State Board of Acupuncture Examiners; and in her work to

set high standards for the practice of Acupuncture and Oriental Medicine throughout the United States. In 1993, then-governor Ann Richards appointed Lisa Lin to serve on the newly established first Texas State Board of Acupuncture Examiners, on which she served until 1999. Ms. Lin is a Licensed Acupuncturist and has practiced Traditional Chinese Medicine in Texas for more than 30 years.

**David G. Vequist IV, Ph.D.**

**VICE PRESIDENT FOR ACADEMIC AFFAIRS, ASSESSMENT, AND RESEARCH**

Ph.D. in Industrial/Organizational Psychology, University of Tulsa, Tulsa, OK  
M.A. in Industrial/Organizational Psychology, University of Tulsa, Tulsa, OK  
B.S. in Industrial/Organizational Psychology/Management, Northern Arizona University, Flagstaff, AZ

**Dr. Vequist** has served as Associate Professor of Management of University of the Incarnate Word in San Antonio, Texas. He worked as project manager for Ernst & Young in the areas of competency modeling, organizational development, and customer relations manager. He also served as Director of Human Resources, Planning and Systems for Methodist Healthcare System. Dr. Vequist's research interests include training technologies, management of technology, business strategy, project management, competency modeling, data warehousing, knowledge management, organization behavior and effectiveness, and quality improvement.

**Maoyi Cai, M.D., Dipl.O.M. (NCCAOM)**

**ACADEMIC DEAN/BIOMEDICAL SCIENCE DIRECTOR**

M.D., Education Commission for Foreign Medical Graduates (ECFMG), U.S.A.  
Medical Council of Canada (MCC), Canada  
M.S., Biomedical Sciences, University of Texas at El Paso  
Bachelor of Medicine, Clinical Sciences, Fu Dan University (formerly Shanghai Medical University, China)

**Dr. Cai's** professional career in biomedical sciences spans nearly 30 years, and includes distinguished service in China, Canada, and the United States. After completing his Bachelor of Medicine degree he practiced as a physician in the Shanghai Medical University Hospital before immigrating to North America. Dr. Cai has served as a board member of the Acupuncture Committee of Alberta, Canada, and also as the Dean of Academic Affairs at Alberta College of Acupuncture and Traditional Chinese Medicine. He has taught a variety of biomedical science courses at colleges and universities in New Mexico and Texas. He is a Diplomat of Oriental Medicine of the National Certification Commission for Acupuncture and Oriental Medicine. He has served as Academic Dean at Texas Health and Science University since 2008.

**Paul C. K. Lin, L.Ac., M.A.**

**DIRECTOR OF DEVELOPMENT, FACILITIES, AND OPERATIONS**

M.A., Chinese Culture University, Taiwan  
B.A., Taiwan National University, Taiwan

**Mr. Lin**, along with his wife President Lisa Lin, are the proud founders of Texas Health and Science University, established in 1990. Mr. Lin received his early education in Taiwan where he served as a fellow of the Research Institute of Acupuncture at China Academy, Taipei, and as an instructor and fellow of research at the Chinese Culture University. He traveled to the United States through a teacher exchange program and lectured at Seton Hall University in New Jersey. Following the historic trip to China in 1971 by President Richard Nixon, which introduced acupuncture to the American audience, Mr. Lin was able to apply his knowledge through clinical practice in the United States and ultimately led him to pursue the establishment of Acupuncture and Oriental Medicine as a professional career path in the U.S. Mr. Lin has practiced acupuncture and Chinese herbal medicine in Texas since 1974, and was a pioneer in the

successful efforts to pass acupuncture practice legislation in the State of Texas. He was the founding Academic Dean of Texas Health and Science University and served in that position until 2005. He currently serves as Director of Development, Facilities, and Operations.

**Ronald W. Meyer, C.P.A.**

**CHIEF FINANCIAL OFFICER**

B.B.A., Accounting, University of Texas at San Antonio

**Mr. Meyer**, a native of San Antonio, is a Certified Public Accountant who passed all four parts of the CPA examination on his first attempt in 1991. He joined a local public accounting firm the following summer. He is a member of the Austin Chapter of the Texas Society of Certified Public Accountants, and a frequent speaker for such groups as the Austin Young Lawyers Association, Southwest Region of the National Society of Professional Engineers, South Texas Youth Soccer Association, Texas Association of Builders, and the Texas Society of Professional Engineers. He is the founder and Managing Member of Ronald W. Meyer, P.L.L.C., based in Austin, Texas. His areas of responsibility include preparation or review for individual, corporate, partnership, estate, trust, homeowner association, and non-profit organization tax returns.

**Wai Lan Kuo, M.S.**

**SENIOR ADMINISTRATOR**

Master of Science in Special Education, University of Kansas

B.S., English, Tamkang University, Taiwan

**Ms. Kuo** has 25 years professional experience in industry in the fields of material planning and customer service. She joined THSU in 2006 and brought her wealth of customer service experience to the school's administrative offices. She has served as University Registrar/Administrator since 2006 and assisted the school in the accreditation and re-accreditation processes of Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM), the Accrediting Council for Independent Colleges and Schools (ACICS), and the Texas Higher Education Coordinating Board (THECB). Ms. Kuo oversees the administrative main offices and services.

**Christopher Atkins, B.A.**

**FINANCIAL AID OFFICER/ DEAN OF STUDENTS/ INTERNATIONAL STUDENT ADVISOR**

Bachelor of Arts, Boston University

**Mr. Atkins** is a graduate of Boston University. He has an extensive background in higher education administration and operations, with particular specialization in accreditation and compliance, student financial aid, and international student advising. Mr. Atkins has served the University in a variety of roles and capacities since 2003 and currently assists in assessment processes, as Dean of Students, and as Financial Aid Officer.

**Marty Calliham, L.Ac., M.S.O.M., LMT**

**ASSOCIATE DIRECTOR OF DAOM**

Master of Science in Oriental Medicine, Texas Health and Science University

B.A., Music, Milton College, Milton, Wisconsin

**Ms. Calliham** has been a licensed acupuncturist since 1999, working in a variety of practice settings including her own clinic as entrepreneur, in multi-disciplinary practices and in an athletic club. She has worked in the administration of THSU since 2000, assisting the school in accreditation and re-accreditation processes, as school representative to annual meetings, and in administrative support. Ms. Calliham maintains a private acupuncture practice in the Austin area and is proud to support student success at THSU.

**Amy Sotuyo, B.B.A.**  
**REGISTRAR**

Bachelor of Business Administration, University of Houston

**Ms. Sotuyo** joins the Texas Health and Science University administrative staff in the position of Registrar, with more than ten years' experience in higher education administration. She earned her Bachelor of Business Administration degree at University of Houston, with a concentration in Management. Formerly, she served as an Assistant Admissions Support Coordinator and later as Registrar at Westwood College, Fort Worth, TX, and as Registrar at The Art Institute of Austin. In her current position, Ms. Sotuyo is responsible for creating, updating, and maintaining student records, and for planning and implementing administrative projects for the University. Her duties include: assisting students in the registration process; monitoring individual students' academic performance, including class attendance, Grade Point Averages, Satisfactory Academic Progress toward graduation, and clinic patient count.

**Julia Dang, B.B.A.**

**ADMINISTRATOR I/ FINANCIAL AID COORDINATOR**

Bachelor of Science in Business Management, Texas State University

**Ms. Dang** has extensive experience in fields as diverse as real estate and high technology, in areas ranging from customer service to training and instructional design. Her experience in business enterprise and administration bring an entrepreneurial perspective to her work for the University, integrating all operations and functions with a view to organizational excellence and value-creation and delivery.

**Ryan Haecker, M.L.I.S.**

**LIBRARIAN**

Master of Library and Information Science, University of Texas

B.A., History, University of Texas

**Mr. Haecker** graduated from School of Liberal Arts of the University of Texas at Austin in 2009 with a Bachelor of Arts in History and Philosophy, and from the School of Information of the University of Texas at Austin in 2012 with a Master Degree of Library and Information Science. He has formerly worked for many years as a retail caricature artist and website manager. In the course of his education, Mr. Haecker has presented guest lectures on history, philosophy and literature. He has formerly managed the St. Thomas Aquinas Library of the Notre Dame de La Salette Boys Academy. Ryan Haecker brings his liberal education, his background in design and technology, and his library management experience to the service of the General Shu-Ping Tsao Library.

**Leon Liu, B.S.**

**MARKETING AND ADMISSIONS OFFICER**

B.S., Marketing Management, Virginia Tech

**Mr. Liu** serves as Marketing and Admissions Officer for the University and brings more than eight years of experience in higher education admissions, recruiting, and marketing to the position. At THSU, he is responsible for developing and managing a comprehensive communications, marketing, and recruiting program, which results in a significant increase in qualified leads of prospective students for the University, including planning and developing advertising campaigns, social media, and organizing and implementing career fairs and recruiting events. Mr. Liu establishes communication and relationships with area universities, colleges, schools, and governmental agencies, including the Veterans' Administration, in order to identify prospective leads and candidates for the academic programs, as well as patients for the Intern Clinic. Formerly, Mr. Liu served as Student Recruitment Representative, as Director of Admissions, and as Admissions Officer at several colleges and universities.

**Rachel Chow, M. Ac.  
BOOKKEEPER**

Master of Accountancy, Texas State University, San Marcos

B.B.A., Texas State University, San Marcos

**Ms. Chow** has held a previous position as an audit assistant for Ernst & Young in Malaysia, and as a general manager at a restaurant in Austin, Texas. She has received honors from McCoy College of Business Administration at Texas State University and is proficient in five languages. Ms. Chow began working for Texas Health and Science University in 2015.

## **Full-Time Core Faculty**

**Maoyi Cai, M.D., Dipl.O.M. (NCCAOM)**

**ACADEMIC DEAN/BIOMEDICAL SCIENCE DIRECTOR/PROFESSOR OF TCM**

M.D., Education Commission for Foreign Medical Graduates (ECFMG), U.S.A.

Medical Council of Canada (MCC), Canada

M.S. Biomedical Sciences, University of Texas at El Paso

Bachelor of Medicine, Clinical Medicine, Fu Dan University (formerly Shanghai Medical University, China)

*Teaching Specialization:* Biomedical Sciences

**Dr. Cai's** professional career in biomedical sciences spans nearly 30 years, and includes distinguished service in China, Canada, and the United States. After completing his Bachelor of Medicine degree he practiced as a physician in the Shanghai Medical University Hospital before immigrating to North America. Dr. Cai has served as a board member of the Acupuncture Committee of Alberta, Canada, and also as the Dean of Academic Affairs at Alberta College of Acupuncture and Traditional Chinese Medicine. He has taught a variety of biomedical science courses at colleges and universities in Mexico and Texas. He is a Diplomate of Oriental Medicine of the National Certification Commission for Acupuncture and Oriental Medicine. Dr. Cai joined the faculty of Texas Health and Science University in 2006. He has served as Academic Dean at Texas Health and Science University since 2008.

**Haitao Cao, L.Ac., Ph.D. (China)**

**DIRECTOR OF ACUPUNCTURE/PROFESSOR OF TCM**

Ph.D., Shanghai University of Traditional Chinese Medicine, China

M.S., Traditional Chinese Medicine, Internal Medicine, Shaanxi College of Traditional Chinese Medicine, China

Bachelor of Traditional Chinese Medicine, Shaanxi College of Traditional Chinese Medicine, China

*Teaching Specialization:* Acupuncture; Herbology; Clinic

**Dr. Cao** joined the faculty in 2007 bringing with her more than 10 years of experience as a clinician, instructor, and researcher in Traditional Chinese Medicine, specializing in Internal Medicine. Dr. Cao teaches many of the core courses in the Acupuncture curriculum, supervises clinic interns, and advises students in a variety of research issues in Traditional Chinese Medicine. She has published in journals including *Traditional Chinese Medicine Research* and the *Chinese Journal of Integrated Traditional and Western Medicine* on Digestion, and she edits volumes including *Methodology of Traditional Chinese Medicine* and *Introduction to Traditional Chinese Medicine*. She also holds the position of Director of Acupuncture at the University.

**Shaozhi Li, L.Ac., Ph.D. (China)**

**DIRECTOR OF HERBOLOGY/PROFESSOR OF TCM**

Ph.D., Hunan College of Traditional Chinese Medicine, China

Doctor of Medicine, Hunan College of Traditional Chinese Medicine, China

M.S., Medicine, Hunan College of Traditional Chinese Medicine, China

*Teaching Specialization:* Acupuncture; Herbology; Clinic

**Dr. Li** is a specialist in TCM diagnosis and has taught Traditional Chinese Medicine courses for more than 18 years in China, in Russia, and in the United States. He served formerly as Deputy Director at Hunan College of Traditional Chinese Medicine, Visiting Scholar at Michigan State University, and Associate Chair at Hunan College in China. He has extensive clinical experience and numerous publications to his credit, including the following: *Chinese Therapeutic Methods of Acupoints, Theories of Chinese Medicine from Traditional to Modern, Teaching and Study of Diagnostics of Traditional Chinese Medicine, The Principles of Diagnosis and Treatment in Internal Medicine of Traditional Chinese Medicine, and Traditional Diagnostics, Exercises of Diagnostics of Traditional Chinese Medicine*. Among Dr. Li's research papers are: *On Diagnostic Method of Integrated Diseases and Symptoms of Nanjiang, Tan Riqiang's experience of treating fever, Primary observation of sphygmogram in the patients with heart-qi deficiency, and Observation on sphygmogram and cardiac output in coronary heart disease with heart-qi deficiency*. Dr. Li served on the faculty since 2001, and currently chairs the Herbology program.

**Lin-ying Tan, Ph.D. (China)**

**CLINIC DIRECTOR/PROFESSOR OF TCM**

Ph.D., Shanghai University of Traditional Chinese Medicine, China

M.M.S., Guang Xi Research Institute of Acupuncture & Moxibustion, China

B.M., Guang Xi College of Traditional Chinese Medicine, China

*Teaching Specialization:* Acupuncture, Clinic

**Dr. Tan** has taught professionally for more than eleven (11) years, and has been a practitioner of acupuncture for more than ten (10) years. She loves the culture of TCM and the "amazing therapeutic effect of acupuncture and moxibustion." She specialized in Internal Medicine and Moxibustion and Tuina Science at Shanghai Research Institute of Acupuncture and Meridians and served as Attending Physician of Acupuncture and Moxibustion in the clinic. She has also taught basic theory of TCM and the theory and application of acupuncture and moxibustion. She is the author, principal and/or co-researcher of more than sixteen (16) published research articles and studies. Dr. Tan is a welcome new member of the core faculty of Texas Health and Science University in May of 2012.

**Guili Zheng, L.Ac., Ph.D. (China)**

**PROFESSOR OF TCM**

Ph.D., Beijing University of Traditional Chinese Medicine and Pharmacology, China

Master of Medicine, Shandong University of Traditional Chinese Medicine, China

Bachelor of Medicine, Shandong University of Traditional Chinese Medicine, China

*Teaching Specialization:* Herbology

**Dr. Zheng** has been a distinguished professor of Traditional Chinese Medicine for more than 25 years. Formerly, he served as Assistant Professor, Associate Professor, and Associate Dean at Shandong University of TCM. He is a member of the China National Committee of Chinese Medicinal Formulae, paper reviewer of *Journal of Traditional Chinese Medicine* and the *Journal of Shanxi Traditional Chinese Medicine*. In addition, he has more than 20 years of experience in clinical research and he has published more than 20 papers and books of TCM in both Chinese and English. Dr. Zheng has been on the faculty since 2001.

## Part-Time Adjunct Faculty

### **Don. X. Zhang, L.Ac., D.A.O.M.**

D.A.O.M. Oregon College of Oriental Medicine

*Teaching Specialization:* Qi Gong, Tai Chi, Geriatric Medicine, Clinic

**Dr. Zhang** attended Henan University and Nanjing TCM University (China) and studied under established TCM experts in the fields of geriatrics, kidney disease, and wrist and ankle acupuncture before coming to the United States. He is also among the first group of students to complete the Doctor of Acupuncture and Oriental Medicine (D.A.O.M.) degree in the U.S. with a specialty in pain management at Oregon College of Oriental Medicine. Dr. Zhang is the founder of the Zhang's Sternum Region diagnosis and treatment system as well as Zhang's Microsystems Treatment method. He is also the founder of the Intended Evolution Theory and Intended Evolution Fitness practice. The 6th International TCM Conference recognized Dr. Zhang's paper in 1997 with the Yellow Emperor Award. He was also recognized with the world famous Qi Gong Master Award at the World Integrated Medicine Conference in 1999. Dr. Zhang maintains a private practice in Austin, Texas.

### **Virginia I. Hisghman, Ph.D., L.Ac.**

Ph.D., University of Virginia, Charlottesville, VA

M.S.O.M., Texas Health and Science University, Austin, TX

B.A., University of Texas, Austin, TX

*Teaching Specialization:* Research Methodology, Biostatistics

**Dr. Hisghman** served as Clinical Coordinator for the first University of Virginia acupuncture study, which was funded by the National Institutes of Health. She had also written the acupuncture sections in the grant proposal. Dr. Hisghman is a nationally certified trainer for the National Acupuncture Detoxification Association. She has published and presented her articles on the acupuncture treatment of insomnia in adults and other topics. She maintains a private practice in Winchester, Virginia.

### **Sarah Jane O'Shea, L.Ac., Ph.D.**

Ph.D., Psychology, University of Missouri at Kansas City

M.S.A.O.M., Texas Health and Science University

*Teaching Specialization:* Counseling and Communication, Clinic Supervision

**Dr. O'Shea** began her professional career as a licensed psychologist in private practice in Kansas City, Missouri. She graduated with honors from the University of Missouri at Kansas City in 1982 with a Ph.D. in counseling. She served as a psychological consultant to the Kansas City, Missouri Police Department. Sarah Jane O'Shea was a graduate school instructor in the Webster University School of Nursing in Kansas City. She was also an instructor at St. Edward's University for seven years teaching courses in family counseling, organizational behavior, human resource development, business administration, practice management and ethics. From 2005 to 2009, Dr. O'Shea worked as an instructor and a clinic supervisor at Texas Health and Science University (formerly Texas College of Traditional Chinese Medicine). Dr. O'Shea has received diplomas in acupuncture, herbs, and oriental medicine from NCCAOM and has been practicing as a licensed acupuncturist in Texas since 2005. Dr. O'Shea brings her advanced degrees in both counseling and Chinese medicine to the positions of classroom instructor and clinic supervisor along with a deep personal commitment to help students with the academic challenges and personal growth opportunities afforded by the degree programs at Texas Health and Sciences University.

**James Grace, DPT (Austin Campus)**

DPT, Arizona School of Health Sciences  
MS, Texas State University, San Marcos  
BS, Texas State University, San Marcos

*Teaching Specialization: Clinic Collaboration*

**Dr. Grace** earned both a Bachelor of Exercise and Sports Science and a Master of Science in Physical Therapy from Texas State University. He subsequently earned his Doctorate in Physical Therapy from Arizona School of Health Sciences. Dr. Grace is residency trained and board certified in orthopedic physical therapy, and a Certified Strength and Conditioning Specialist. In addition to patient care, James serves as clinic director and mentor for orthopedic residency students. He teaches Clinic Collaboration in THSU's doctoral program in acupuncture and oriental medicine.

**Chen Zhou, M.D., M.S. (Austin Campus)**

Internal Medicine Resident: University of Texas Medical Branch Austin Residency Program, Austin, TX

Internal Medicine Intern: Texas Tech University Health Sciences Center, Odessa, TX

Master of Science, Computer Sciences, Rochester Institute of Technology (NY)

Doctor of Medicine, Peking Union Medical College (Beijing, China)

*Teaching Specialization: Biomedical Sciences*

**Dr. Zhou** is a western medical doctor, Software Engineer, and Programmer Analyst. Her medical professional experience includes private practice as well as service as a Clinical Assistant Professor at Texas A & M University Health Sciences Center College of Medicine. Prior to this responsibility, she served as Hospitalist for the Central Texas Hospitalists, PA and as Staff Physician for the Center for Diagnostic Medicine, Scott & White Hospital and Clinics. Her Internal Medicine specialties include the following: Cardiology, Infectious Disease, Medical Consult, Gastroenterology, Hematology/Oncology, and Ambulatory Care. She is certified by the Education Commission for Foreign Medical Graduates (ECFMG), American Board of Internal Medicine, Texas Medical Board, and Medical Board of California.

**Charese R. Lande, Licensed Physical Therapist**

B.S., University of Texas Health Science Center of San Antonio

B.A., University of Texas at Austin

*Teaching Specialization: Clinic Collaboration*

**Ms. Lande** has worked as a physical therapist for over 30 years in a variety of healthcare practice settings. She has extensive experience providing rehabilitative care to patients with chronic orthopedic, neurological, and mental conditions, and has included pediatric patients in her practice. Ms. Lande has served as Senior Physical Therapist and Acting Interim Co-Director at St. David's Medical Center, Sports/Ortho Team. She has also delivered outpatient services for injured workers with work conditioning, work-hardening and acute management of injuries in a start-up industrial medicine clinic which interfaced with 400 companies. Ms. Lande currently works in private practice alongside licensed acupuncturists to provide a holistic model of healthcare to address a wide amount of symptoms and issues related to the origins of pain. Ms. Lande teaches integrative clinical skills at Texas Health and Science University.



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